

## Assessment Committee

### Meeting Minutes

Sept. 24, 2019

8am-9am in LA 117

**Members Present:** Dr. Corr, Dr. Linda Elliott-Nelson, Bryan Doak, Shahrooz Roohparvar, Lorie Stofft, Reetika Dhawan, Ashley Harrington, Martha Martinez, Julissa Fitts, Vanessa Weaver, Luis Vizcarra, Eva Aviles, Tim, Smith, Shara Skinner, Monica Ketchum, Miguel Sanchez, Elaine Groggett

**Members Absent:** Angel Luna, Scott Donnelly (Sabbatical Leave), Nicole Acosta, Jacqueline Quinonez, Robert Killin, Vanessa Natseway, Dr. Sarah Snyder

### Today's Meeting

- Guests: President's Cabinet
  - What is Cabinet's plan to measure assessment success?
    - Learning Services: success means that majority of faculty and staff participate. It results in improving learning for students and it is meaningful.
    - Student Services: Assessment success will be achieved when it becomes a culture at AWC to participate in assessment practices.
    - Office of Finance: Success will be achieved when changes are proposed to improve results in student learning.
    - Career and Technical Education: Success is achieved when course and / or programs are assessed for several years and improvements can be made.
    - President's Office: Assessment of all courses is not realistic. Assessment success is measured when it yields improvement of student learning.
  - How much assessment is enough?
  - The quality?
  - Directive on assessment does not come from the President or Cabinet. It needs to be developed by the college and the members of the assessment committee that represent the college.
  - It is recommended that we focus on courses that have the highest student contact – Gateway courses: Math 151 / Eng 101
  - Academic Divisions should focus on chokepoints. Why is this happening? What changes can be made?

#### Questions for the assessment committee:

- How do we improve our practices?
- How do we keep score?
- Does everyone get credit if it states for example "Mathematics Department"?

#### Recommendations to the assessment committee:

- Look at the self-study presented to HLC, review what we said we were doing and review what HLC see mentioned we are not.
  - Ask Jana an Aryca to attend all presentations that relate to assessment when they attend HLC convenings.
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Clarifications:

- No, faculty do not have to do every level of assessment if they are participating in one of the levels. (course, program, GE, WI, GPLs)
- No, the college does not have to assess all courses offered.
- Adjunct faculty participation should be compensated.

Other options to consider:

- Program mapping

Final thoughts:

- Assessment should not be a burden but rather be a practice that is meaningful.
- In the future, metamajors will guide assessment practices
- Assessment Success will be met when we reach consistent assessment.

Office of Assessment and Program Review will request IR report to identify gateway courses.

- If time permits, we will continue our discussion and come to an agreement on Adjunct Faculty Stipend
  - Expectations
  - Amount
    - \$75 stipend if the faculty entered their course/program outcomes and measures with benchmarks. The outcomes and measures had to be quality statements.
    - \$75 stipend after the faculty completed their assessment plans. Again, the information had to have some substance and quality.

Discussion continued regarding adjunct faculty participation and compensation in assessment.

An additional idea was pondered on adjunct faculty participating in the entire assessment process to be entered in a drawing of cash reward.

Another member expressed that adjunct faculty should only be compensated if they participate in all aspects of the assessment process.

The committee did not come to an agreement on whether Adjunct Faculty will be compensated for participating in the assessment process.

**To-do for next meeting**

- Continue planning for Spring

**Good of the Order**

**Next meeting**

- Oct. 8th
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