

Writing Curriculum Committee Meeting Agenda

Monday, August 12, 2019

SC 206 10:00 AM-1:00 PM



WCC ROLE/REPRESENTATION	NAME	RSVP	ATTENDANCE
Writing Program Administrator (Chair)	Sarah Snyder	Yes	Present
Faculty – WID Communications	Michael Miller	Yes	Present
Faculty – WID Career and Technical Education	Bertha Avila	Yes	Absent
Faculty – WID Modern Languages	Nancy Blitz	Yes	Present
Faculty – WID Behavioral Sciences	Dubia Zaragoza	Yes	Present
Faculty – WID Social Sciences	Nik Byle	Yes	Present
Faculty – WID Natural Sciences	Laura Alexander	Yes	Present
Faculty – WID Math			
Faculty – WID Fine Arts			
Faculty – WID Physical Education and Wellness			
Faculty – WID Nursing			
Faculty – WID Business and Computer Information Systems			
Director - Center for Instructional Excellence (Ex-Officio)	Joann Chang	Yes	Present
Division Chair – Communications (Ex-Officio)	Eric Lee	Yes	Absent
Writing Center Coordinator (Ex-Officio)	Clayton Nichols	Yes	Present
Advising (Ex-Officio)	Lee Altman	Yes	Present
Assessment Representative (Ex-Officio)	Elaine Groggett	Yes	Present

Sarah Snyder called the meeting to order at 10:04 AM.

Agenda

Guest and introduction: Dr. Edward White, assessment expert

<http://www.u.arizona.edu/~emwhite/>

Announcements

- Welcome Dubia Zargoza, Behavioral Sciences Representative.
- New url for the WI website, www.azwestern.edu/WI
- New WI table cloth and note pads.

New Business

1. Volunteers for Resource Fair (August 16, 3-5 PM)

- a. Sarah Snyder
- b. Nancy Blitz
- c. Laura Alexander

2. Assessment Day

- a. WI faculty are required to attend the WI breakout session from 12:45-1:45 PM.
 - i. Review SWI reflections
 1. Dr. White will be present for discussion

3. Officer Elections (Secretary/Outreach Coordinator) and open representative positions

- a. Officer Elections
 - i. Secretary- Laura Alexander
 - ii. Outreach Coordinator- no volunteers, will revisit at next meeting
- b. WCC Chair will send a reminder email to the Division Chairs with open representative positions

4. Sub-committee assignments for the 2019-2020 agenda items and breakout to develop two deliverables and the 2019-2020 agenda for each subcommittee

- a. Creating a marketing proposal for WCC assessment (rebranding)- Members: Dubia Z., Nik B., Sarah S., Elaine G., Bertha A.
 - i. Create and distribute survey for all faculty regarding quality of student writing. Survey to be shared with WCC prior to distributing to faculty on or before August 26th. Results to be presented at September meeting.
 1. How often do faculty utilize writing in their courses? (Likert scale)
 2. How satisfied are the faculty with student writing?
 3. If they teach WI courses, how do they incorporate writing?
 - ii. Conduct and collect feedback from WI individuals and focus groups on common reflection assignment and WI plan.
 - iii. Agenda for the year not yet set.

- b. Revisiting requirements for WCC courses and instructors – Members: Nancy B., Michael M., Laura A., Lee Altman
 - i. Need answers to 3 questions before deciding on deliverables:
 - 1. How many students transfer in AGECE's from other Arizona community colleges?
 - 2. Is this AGECE matter a compliance issue?
 - 3. Can AWC accept another community college AGECE and not require the additional WI course?
 - ii. Certification of WI courses vs. WI instructors
 - 1. Current process to certify WI courses fine.
 - 2. Require WI faculty to bring course outline and schedule of assignments for WI courses to SWI for review and feedback from WI peers.
 - 3. Agenda for the year not yet set.
- c. SWI – Members: Clayton N., Sarah S., Joann C., Eric L.
 - i. Guest speaker: will send to WCC Chair
 - ii. Topic: will send to WCC Chair
 - iii. Agenda: will send to WCC Chair

5. Remarks from Dr. White at conclusion of Committee meeting

- a. Impressed at the work that is being done but he believes the work being done in regard to the new WI 3-Year Assessment Plan is more important than the WCC realizes.
- b. Reaffirmed the integrity of the 3-year assessment plan that the WCC created last semester.
- c. Does not feel the WCC has a sense of urgency that this assessment merits. Does not feel the WCC is prepared for what is coming.
 - i. To be responsive to the WI program, White suggested performing quick survey of faculty across the campus to understand how professors across campus perceive writing instruction and use, attitudes about student writing.
- d. Proverb, White's Law: Assess thy self or assessment shall be done unto thee.
- e. Have an assessment plan that will protect your program, like the 3-year assessment plan that was proposed which will contain both formative and summative data on the Student Learning Outcomes for WI.

Sarah Snyder adjourned the meeting at 12:10 PM.

Respectfully submitted,

Elaine Groggett

