

MONTHLY REPORT

Dean of Instruction

Linda Elliott-Nelson

July 31, 2011

Accomplishments:

- STEAM Academy presentation at GYEDC
- STEAM Academy grant work
- Summer semester operations end
- Dean Boot Camp sessions

Business and Liberal Arts

Christina Hawkey

- Deans Boot Camp Training; Curriculum Training
- Deans Boot Camp Training; Purchasing Training
- Deans Boot Camp Training; Budget Training
- Visited the Parker Campus
- Visit to Pima Community College to discuss Logistics Grant
- Met with International Student Office to discuss Culinary Arts Internships to Italy
- Hired Lead Faculty for Social Science Department
- Developing curriculum for Personal and Family Finance Course with 1st Bank Yuma
- Finalizing Fall Schedule
- Planning Start Up Meeting Agendas for various departments

SOCIAL SCIENCE

Melissa Behunin

- Wrote an article for the family focus

Distance Education

Carol Rinehart

- Final preparation for Camp Yuma
- Comparison report for summer 2010 & 2011. There were 152 online classes this summer and 121 online classes last summer.
- Collected results for online student satisfaction survey. There were 316 responses.
- Compiled a list of faculty that taught traditional courses and did not use Blackboard in spring 2011
- Contacted faculty teaching online for the 1st time to let them know DE is available to provide help with course content
- ITN Grids for scheduling
- Posted ITN grids on Blackboard and Edit Grid. Updated Edit Grid with ITN changes
- Monitored Blackboard Groups including enrolling users, checking on group status and developing content
- Assisted many students with questions regarding online classes
- Process part-time personnel requisitions; requisitions for purchases

- Process travel for DE & ITN personnel
- Order supplies for DE & ITN
- Substitute ITN operator

Zeke Torres-ITN

- We are in the process of completing the YHS STEAM Grant ITN room.

Jaime Nolasco

- Provided Blackboard support to both students and faculty. This included receiving calls and emails on weekends and evenings and responding when necessary.
- Assisted with Toro Account Activation for students and reset Webadvisor/Toro Account passwords as needed.
- Assist Francisco Valenzuela by providing assistance to ACCL patrons as well as the lab aide staff.
- Met with instructors in order to assist with issues they needed resolved.
- Resolve trouble tickets concerning Blackboard as well as help and assist customers with their needs.
- Updated materials for the AWC Distance Education Website.
- Created training for faculty.
- Provided front-end blackboard support to DE offices and faculty.

Nicolas Hanhan

- Blackboard email tips
- Blackboard training for Faculty
- Faculty individual training
- Faculty Blackboard support
- Video Conversion to Flash
- DE web pages updates
- Camp Yuma Course Shell
- Camp Yuma Blackboard Tips

Ernest Yates

- Photography for Admin
- Developed STEAM project multimedia
- Supported instructors with various hands-on training related to online learning
- Developed training and support material for Camp Yuma
- Solar Array imagery

John Ringland

- Attended Camtasia training in San Diego
- Working with faculty members to implement new streaming video service
- Assistance for Faculty in planning, producing, editing, packaging, and publishing audio and video instructional materials
- Individual Faculty Blackboard Assistance
- Documenting Specific Instructional events
- Available for engineering support for ITN

Honors

Ted Martinez attended a conference for new directors hosted by NCHC and learned a great deal in curriculum, co-curricular and administration that he will be incorporating into the honors program.

Humanities

The Division hired a full time Speech Instructor and two full time temps for the Spanish positions.

Communication Dept:

- Associate faculty member Darren Daronco has been writing for the Yuma Sun this past summer. Many of his articles are main new articles on the front page.
- Associate faculty member Eliana Osborn is writing a Blog for The Chronicle of Higher Education.

Fine Arts Dept:

- Professor Shawn Pollard had his annual summer concert.
- Professor Brent Rogers has a choir concert in beginning of the month. Brent was in the Yuma Sun in a feature article on the summer choir

La Paz County

Talent Search/Upward Bound

This year's summer camp was a success as was the trip to Washington DC. We had 9 Parker students who traveled with us. They all had a good experience, seeing sites, learning about the government and meeting staff members from our Senator's and Congressman's office.

T.V. Services/Tech –

This summer we introduced the use of Dual Video to the ITN schedule, which is working out great. The students have a link on their blackboard account that is called "Missed video" and they can pull up that day's class. We are training a young man from the coyote program in the operation of ITN and as a lab assistant. TV services has been producing 2 shows per month and is setting up wireless head sets for Quartzsite and Parker Zumba instructors. This seems to be working out nicely for them.

Installed 2 new symposiums for #111 & #121. They have been getting all computers and starboards ready for Fall start up. Quartzsite was down 2 times for over 24 hours at a time this month and that becomes labor intensive.

Worked with the coyotes program and trained a youth in the computer lab and ITN as part of our local Coyote Program in connection with the La Paz Career Center.

La Paz Learning Services:

Start-up of Summer session

Began the "La Paz Summer fun for Kids" programs which includes Math, Astronomy, Art, Spanish, Water Safety & Basic Rescue – there were 103 registered students.

We facilitated the U. of A. Film Camp for kids in Quartzsite and Parker @ no charge to the kids –6 Quartzsite kids attended the camp there and almost 20 Parker kids attended there – both locations had great turnouts for the "Family Movie Night" on the last night of the camps where the kids showed the films they had made.

Quartzsite: children's art ran through the middle of July - We are providing jewelry making and art projects for kids at the Quartzsite Summer Recreation Program (serving 20 students). We were able to raise the money for student tuition scholarships and supplies through donations from the Quartzsite community. Zumba continues and all summer general education classes offered have students in them.

Quartzsite: Received enough community donations for 20 students to attend art classes and

also money and items for supplies for the parks and recreation program. We also received an additional \$100.00 from Quartzsite Business Chamber of Commerce. All of our scheduled ITN summer classes made. We have been able to continue to offer ZUMBA classes while Jan Stivers is off for the summer thanks to Kathy & Margaret. ZUMBA classes are scheduled until 9/22/11 and then Jan returns 10/1/11.

Parker: Held interviews for a full time English Professor

Began the process of searching for a full time Math Professor

Eileen and Margaret, with the wonderful help of Mary Schaal's office submitted a grant proposal to "Centaptico" for summer arts programs for pre-teens, performing arts, and high school course enrollment

Held the award ceremony for all receiving their Red Cross Life Guard and Junior Life Guard certificates.

Science, Math, and Agriculture

Anne Gallagher –

STEAM (science, technology, engineering and math) – Science Foundation Arizona (SFAz), Grant

- Working closely with Linda Elliott-Nelson to prepare for the audit of the STEAM Early College Academy
- Purchasing of equipment and supplies for the STEAM Academy
- Meeting with Yuma High School administrators regarding classes that will be offered and leading the STEAM Advisory Board meeting
- Presentation at the GYEDC on July 26th.

Holly Clements -

- Advised five majors
- Hired three Assoc. Faculty and provided some training
- Attended the ACTE/AATA conference in Tucson, picked up some great tissue culture lab ideas
- Worked with Advisory Committee and UA faculty to update PLS 200 and 230 syllabi
- Received approval from UA to include Food Safety coursework as options for the AWC/UA 2+2 program
- As up and coming new science lead-faculty – building schedule for SP 2012

Francisco Villa & Joann Chang –

Science Club Advisors – set up charter and budget, working on updating website

Rakesh Pangasa

- Working on final report for NSF METSTEP Grant
- Organizing for STEAM Engineering Academy

Joseph Mitchell, Dahwai Chang, Lauryn Geritz serving on two Math Faculty Search Committees

Zoe Hawk and Joann Chang serving in Temporary Full Time Biology Faculty Search Committee

Zoe Hawk, setting up purchase for microbiology lab equipment, and inspection and service of support lab equipment for microbiology courses for FA 2011

John King -

- Applying for ongoing specimen permits from Arizona Game and Fish Department
- Setting up Field Trip travel request, and other amenities necessary for Natural History Field Trip to be offered this FA 2011

Jennifer Bundy (Science Lab Technician)-

Organization , and purchasing of lab material for FA 2011

Paula Cleary (Administrative Secretary)-

- Donating material and setting up housing for tortoise habitat between SR and AS building
- Assisting in building SP 2012 scheduled in preparation for new math lead faculty taking on this roll on 8/9

Tanya Hodges (UofA Partner)-

- Organizing and Implementing STEAM Pharmacology and Science Camp
- Assisting Rakesh Pangasa in organizing STEAM Engineering Academy

Cecilia Vigil –

- Recruitment of new cohort for National Science Foundation Grant
- Attended Animal Behavior Course in preparation for new curriculum offerings
- Final Report for Bureau of Land Management (BLM)
- Recruited for new student internship position with US-Geological Survey Department USGS

Fred Croxen –

- Recruited new associate faculty
- Organizing new 1 credit introductory GIS course

Richard Jennings –

- Exploring possible new offering for chemistry recitation

Alyssa Haygood

- Assisting in the set up of educational and AS building display of fish tank

South Yuma County

No report this month

Future Activities

- Fall 2011 semester startup
- All-faculty meeting (8/12)
- Parker/Quartzsite faculty meetings (8/10)
- New faculty orientation
- Departmental Leadership orientation

La Paz County

- Represent AWC's interest on the La Paz Economic Development Project, Town of Parker projects, Workforce Development, and the Lower Colorado River RC&D
- Improve Student Services in La Paz
- Continue efforts to develop ways to extend the college's offering into the outlying areas of La Paz
- Facilitate new growth at Parker & Quartzsite
- Develop New Classes and Build Enrollment
- Develop new strategies for registration problems in Quartzsite & Salome