

Monthly Report

Dean of Instruction
Linda Elliott-Nelson
June 30, 2010

Accomplishments:

- Sent 521 Spring 2010 Dean's List letters to students, an increase of 20% over Spring 2009.
- Interviewed candidates for the Associate Dean for the Division of Science, Mathematics, and Agriculture.
- Updating Instructional Operations Manual
- Began Summer Semester 2010
- Dr. Kathy Watson retiring

Business and Liberal Arts

Mat Anderson

200 students attended the Extreme Entrepreneurial presentation.

SOCIAL SCIENCE

Melissa Behunin—wrote an article for the Family Focus, Yuma Sun this month.

Distance Education

Jana Moore

- Submitted the Proposal for Title V Grant
- Writing the proposal for the SAFRA grant
- Reviewed Summer Online Courses
- Trained Online Faculty Teaching in the Fall

John Ringland

- Assistance for Faculty in planning, producing, editing, packaging, and publishing audio and video instructional materials
- Individual Faculty Blackboard Assistance
- Documenting Specific Instructional events
- Available for engineering support for ITN
- Preparing to relocate Distance Education Video Studio
- Preparing for presentations at Camp Yuma
- Working with TANS on testing implementation of streaming video services
- Available to travel for training or assistance at any location in the District

Nicolas Hanhan

- Blackboard Training Session
- DE Blog updates
- DE web page updates
- CAMP Yuma Logo Animation
- BB Video Tutorials
- BB email tips
- Provide Blackboard Individual Support for Faculty and Staff

Carol Rinehart

- Compiled Enrollment Comparison Reports
- Camp Yuma
- ITN Grids
- Assist students with questions regarding online classes
- Process part-time personnel requisitions
- Process travel for ITN, DE & math grant personnel
- Manage Time & Effort reports
- Order supplies for math grant, ITN & DE
- Substitute ITN operator

Jaime Nolasco

- Provided Blackboard support to both students and faculty.
- Assisted with Toro Account Activation for students and reset their Webadvisor/Toro Account passwords as needed.
- Assist Francisco Valenzuela by providing assistance to ACCL patrons as well as the lab aide staff.
- Met with instructors in order to assist with issues they needed resolved.
- Responded to calls on the Blackboard Helpdesk line and assisted customers with their needs.

Ernest Yates

- Photographed for DE
- Working on Camp Yuma
- Supported instructors with various hands-on training related to online learning.
- Photos for Admin

Zeke Torres-ITN

- We purchased monitors and designed the new video conference rooms in Parker, Quartzsite, and San Luis.

Humanities

- The Division has hired two new faculty members and four associate faculty members for the fall.

Communications Dept:

- Ed Schubert presented "Precognition in Macbeth" at the Science Fiction Research Association conference.
- Donna Taylor, Denice Fregozo, Mizaba Abedi, and Jill Loveless attended the Second National Conference on Acceleration in Baltimore, Maryland.

Modern Languages:

- Steven Lund attended the NISOD (National Institute for Staff and Organizational Development) conference in Austin, Texas. This presentation is offered in cooperation with the Council for the International Exchange of Scholars (Fulbright) in Washington, DC.

Science, Math, and Agriculture

- Identified 4 new Associate Mathematics Instructors for Summer and Fall
- Faculty Professional Development Training for new MAT 71-82 Math Curriculum
- Hosted Four Elementary School End-of-Year Fieldtrips. Faculty who participated were Fred Croxen and Ian Watkinson
- Reworked building security issues in the AS building
- Completed the EDU 250 course delivery.

- Participated in the college forums for the new associate dean and provided tours for the candidates.

Future Activities

- Preparing for Fall 2010 semester startup
- Analysis of enrollment trends during 2009-2010

Business and Liberal Arts

Melissa Behunin—Will write an article for the Family Focus, Yuma Sun month that will be published next Tuesday.

Distance Education

Preparing for Camp Yuma, August 2-5, 2010

Science, Math, and Agriculture

- Associate Faculty professional development training on new mathematics curriculum for implementation in fall semester. Planned meetings in August with follow-up meetings in September.
- Full time and associate faculty training for new math curriculum implementation for MAT 122 to be held during fall semester.
- Prepare for fall start-up meeting.