

# MONTHLY REPORT

**Dean of Instruction**  
**Linda Elliott-Nelson**  
**October 29, 2009**

## **Accomplishments:**

- Attended Arizona Academic Administrator Association meeting
- Hosted Arizona Town Hall Community Outreach in Yuma
- Collected FTSE and Midterm grades for Fall 2009
- Visited Parker and San Luis
- Met with Colorado River Indian Tribes on proposed curriculum
- Hosted Learning Services hospitality for AWC Homecoming
- Processed curriculum

## **Business and Liberal Arts**

### **Mathew Anderson:**

- Worked with faculty on Space Needs and Full-time Faculty Needs justifications.
- Facilitated the entering of FTSE.
- Facilitated the entering of Midterm Grades
- Worked with the Vice President and Dean of Instruction on the curriculum for the Colorado River Indian Tribes.
- Worked with Daniel Barajas on promoting the ENT program.
- Facilitated a meeting with the NAU and AWC faculty to prepare for the accreditation of NAU.
- Attended the First Year Experience conference in North Carolina.

## **SOCIAL SCIENCE**

### **Joseph Vielbig:**

- Attended the Psychology ATF meeting in Prescott, AZ on Friday, September 25, 2009.

### **Peter Lhotka:**

- Attended Religious Studies ATF meeting on October 2, 2009 at Northern Arizona University.
- Conducted student appraisals formally in two classes and informally in three other classes.
- Attended the Peace Expo and had Ethics students complete a writing assignment.

### **Melissa Behunin:**

- Met with full-time Social Science faculty individually.
- Watched presentations from two potential associate faculty.
- Went on KTTE and KYMA for PR purposes to discuss the FCS workshop.
- FCS workshop was held on October 17<sup>th</sup>.
- Wrote an article for the Yuma Sun Family Focus.
- Met with KYMA to set-up regular relationship segment that will occur once a month.
- Worked with Professor Hawkey to change the FCS program to FAS.
- Submitted paperwork to change FCS/SOC 160 Marriage and Family to FCS/SOC 160 Close Relationships
- Participated in the FCS ATF meeting.

- Made arrangements to have the Arizona's Children Association make presentations in two classes.

**Christina Hawkey:**

- Hosted the FCS workshop "Sex, Gender and Communication: An Evening for Couples".
- Appeared on KYMA twice for PR purposes.
- Appeared on City Outlook 73 for PR purposes.
- Wrote an article in the Yuma Sun.
- Did a presentation for the CTE on Improving Student Learning Outcomes.
- Finished the paperwork to change the Family and Consumer Science degree to a Family Studies degree.

**BUSINESS AND CIS**

**Charlie Balch:**

- Attended the CIS ATF meeting and arranged for the Fall 2010 CIS ATF meeting to be hosted in Yuma, AZ.

**Linda Reeser:**

- Developing projects to evaluate student ability to apply software skills learned on Simnet and online Office applications interactive web-based learning tool.
- Researched and had discussion with Charlie Balch on embedded assessment of technology skills, including portfolio development for CIS majors.
- Learning to use ACRES.
- Serving on the Curriculum Committee.

**EDUCATION AND HOSPITALITY SERVICES**

**Judy Watkinson:**

- Attended the Early Childhood ATF meeting via ITN on Friday, October 16<sup>th</sup>. There were no changes but ATAS is looking at pathways for AAS degrees to articulate with BAS degrees.
- There were more than 175 attendees at the Early Childhood conference held on October 17<sup>th</sup>.
- A dedicated computer has been set-up in the CDLL office so that Susie O'Brien can begin inputting information on students applying and receiving the Pathways grant for Spring 2010.

**Nancy Meister:**

- Attended Tech Prep meeting on September 22<sup>nd</sup> in Parker to articulate courses with Parker and Salome high schools. Signed agreements for HRM 100 in Parker and CUL 140 in Salome.
- Held Department meeting on September 28<sup>th</sup>.
- Working on assessment matrices
- Attended Focus on Writing Committee chaired by Bertha Avila on October 2<sup>nd</sup>.
- Supervised Culinary Arts and International students prepare lunch for 100 people on October 14<sup>th</sup>. Menu included Vietnamese Pho, Indonesian Fried Noodles with Shrimp, Indonesian Yucca Candy and Sushi.
- Hosted 30 nutrition students at the UN World Food Day webinar on October 16<sup>th</sup>.
- Held Department meeting on October 26<sup>th</sup>; finished matrices and planned agenda for Advisory committee meeting.
- Supervised Culinary Arts students prepare and serve desserts for the Heart of Yuma event on October 27<sup>th</sup>.

**Patty Powers:**

- Attended the Education ATF on Friday October 16<sup>th</sup>.
- Attended the ECE Conference on Saturday October 17th for advising purposes only.
- Went through the E-Advising Training with Marco Diaz on Wednesday, October 21<sup>st</sup>.

**CHILD DEVELOPMENT LEARNING LAB**

- Ben Behunin presented in 2 FCS classes on Positive Guidance
- Alison Keough, Alma Barrandey, and Josie Garcia worked with the Yuma County AEYC to host an ECE conference at AWC in the Dr Schoening Conference Room with breakout sessions in the AS building and the CDLL.
  - There were 150 ECE teachers and caregivers in attendance
  - WE had 17 presenters from the community including 3 of our teachers Ben Behunin, Gloria Renteria, and Jane Parker
  - The conference was a success and the campus conference center staff were wonderful providing great food a professional atmosphere and the tech support was fantastic!
- Alison Keough attended a Arizona Child Care Association Meeting in Phoenix on October 22, presenters from AZ state legislature, DES, DHS, First Things First were present to report on the state of Child Care and the impact of budget cuts and rising licensing costs.
- The parents at the CDLL provided a Fall Festival for the children on October 23, 2009. There were 20 parents in attendance and the kids had a ball.
- The CDLL hosted a parent training on NAEYC Accreditation, we had 4 parents in attendance and received some great feedback, we have implemented several strategies as a result of this training to improve our two way communication. We will host another Parent Meeting on November 4<sup>th</sup>.
- Alison Keough attended a meeting with the Arizona Department of Education to review the new Quality Rating System and Arizona Early Learning Standards.
- Judy Watkinson was a guest to present Environments for Staff at a training.
- The preschool worked with the Agricultural students and did a joint planting as part of their course work.
- The CDLL has two practicum students from NAU completing hours in our preschool program.
- We continue to have nursing students complete DDST's
- We have had photography students completing coursework and ESL students as well.
- We have had 3 ECE and EDU classes in the center completing course assignments and observations.

We conducted 4 tours for Faculty and their classes from FCS, and ECE courses.

**Distance Education****Jana Moore**

- Completed data for CCRAA year 1 report to Dept of Ed
- Onboarded Nick Hanhan
- Held several Blackboard 9 trainings
- Created & implemented a timeline for Blackboard 9
- Distance Education Advisory Meeting

**John Ringland**

- Presented Blackboard Video integration workshop in the CTE
- Produced Video for National Day of Writing titled “Writing Matters” with 16 testimonials from students, administrators, and business professionals. The video aired on KAWC TV and will soon be available on DVD and for use in Blackboard Classes.
- Produced three new blackboard tutorial videos for faculty
- Presented extended Blackboard Video integration workshop in Parker

**Carol Rinehart**

- Emailed students enrolled in the 5 WIRED classes that started 10/21/09, to remind them of start-up and see if they had TORO accounts and needed any help with Blackboard.
- Did adaptive releases for Fall 09 faculty survey for online classes..
- Early Assist for late start classes.
- Distance Education Advisory meeting.
- Minutes for DE Advisory meeting.
- Managed monthly Time & Effort reports.
- Processed requisitions & travel requests and expense claim forms.
- Emailed a survey (Summer 2010 Student Survey) for 14 randomly chosen Fall 09 online classes, asking students to complete said survey. Also did adaptive release for each of the 14 classes.

**Ernest Yates**

- Provided photo services to publications.
- Working with Web services to build media content for AWC Foundation website.
- Supported instructors with various hands-on training related to online learning.
- Helped John with video training.
- Worked with Nick concerning BB9.

**Zeke Torres-ITN**

- We have acquired, boxed, and stored, the equipment Paul Neuman worked on purchasing from Flagstaff. This equipment includes only the video codec/cameras and ceiling microphones. We could not build a complete room but it is the most critical/expensive part of the installation. We will be working with Paul and the different campuses to identify replacement and installation of current older ITN facilities and new conference rooms across the District.
- Currently we are awaiting the go-ahead for building the Quartzite ITN room. This will be a complete new ITN installation that should be completed prior to the Holiday Break.

**Jaime Nolasco**

- Provided Blackboard support to both students and faculty.
- Created Toro Accounts for students and reset Webadvisor/Toro Account passwords as needed.
- Assist Francisco Valenzuela by providing assistance to ACCL patrons as well as the lab aide staff.
- Met with instructors in order to assist with issues they needed resolved.
- Responded to calls on the Blackboard Helpdesk line and assisted customers with their needs.

**Honors****Curriculum**

- Spring 2010
  - MAT 142-009H, Nene Coulibaly. MAT 121/122 instructors will

recommend/nominate top students to this H-designated class. Liz will contact students and offer H-course. Target class size, 15 students.

- HON 280-001, Linda Elliott-Nelson & Ken Kuntzelman, Social Change. International students invited to enroll with instructor signature.
- Negotiating HON 180-003 Honors Seminar: Leadership, Liz Renaud/Karen Spencer/Antonio Carrillo. Identified focus: public speaking. Class project: apply for Commencement student speaker.
- Summer 2010
  - HON 280-001 Western Science and Traditional Ecological Knowledge of the Colorado Plateau. Proposal and budget submitted to LS Admin. Awaiting decision.
- Call for proposals
  - HON 297-001/-002/-003 (1 credit modules), fall 2010. Topic presented through interdisciplinary lenses, leading to a student action plan. Three different instructors.
  - HON 280-001 (3 cr.), spring 2011 and summer 2012 (field experience). Interdisciplinary. Team taught.
  - HON 285-002 H-Capstone Project, Liz Renaud. Accepting non-Honors proposals for Capstone Projects. Faculty recommendations necessary for consideration.

#### **Events/Activities**

- Summer 2009 HON 280 H-Colloquium Ecology Field Experience: National Parks Student Presentation, 10/13, 12:15-1:30pm, AWC Theater.
- Spring 2010 Advisement, 10/19-11/19. 19 students met thus far.
- Scholarships facilitated through H-program
  - All USA Academic Team Scholarship application process, 10/19-10/29
- State university visits, NAU Flagstaff scheduled fall 2009, ASU and U of A under negotiation weeks 2 and 3 spring 2010.

#### **PTK**

- Recycling Project: collaboration with Science club
- Blood Drive
- Food Drive
- Better World Books
- Recruitment
- Induction Ceremony/Founder's Day

#### **Humanities**

##### **Fine Arts Dept:**

- Matadors of Comedy Oct 9<sup>th</sup>-11<sup>th</sup> and 16<sup>th</sup>-18<sup>th</sup>
- *Fall Band Concert* AWC Community Band, Shawn Pollard, Gila Ridge HS Auditorium.
- *AWC Fall Choral Concert* AWC Chamber Singers, the Yuma Chorale and the AWC Youth Choir Dr. Charles Smalley and Dr. Beth Tibbs, directors.
- *Classics by Moonlight* The Yuma Civic Orchestra and The String Ambassadors ; Janet Jones, director Friday, October 30, 7:00 PM
- *St. Paul's Concert Series Piano Recital* Dimitry Kerichenko, piano
- Youth Choir participated in the World Heritage Week events.
- Angel Luna has his solo show at the Yuma art center currently up until November 5th.

He also still has an art piece in the Las Cruces museum of art until mid November. The AWC student art show for this semester will start November 9th. The mural on the art building has been repainted by Bill Blomquist and painting students.

- Donations to the Music Scholarship Funds resulted in more than \$1000.
- Angel Luna and Michael Miller will attend the ATF meeting in Phoenix for Art and Media Arts.
- Bethany Sweat designed and helped paint the 2009 campus mural.
- Angeler Tripajayakorn, Maria and Francisco Barajas all worked on it.
- [http://www.azwestern.edu/learning\\_services/instruction/humanities/arts/artgallery/student/mural/09/mural\\_09.html](http://www.azwestern.edu/learning_services/instruction/humanities/arts/artgallery/student/mural/09/mural_09.html)
- AWCTheatre brought in a professional actor from Chicago to present several acting workshops in the Meisner Acting Process. This actor also went to the three local high schools and taught workshops to those students as a gift from AWCTheatre, and taught several evening workshops for community members beyond the AWCTheatre family.
- AWCTheatre has collected approximately 15 bags of clothing to donate to the Crossroads Mission, and approximately 15 bags of food to donate to the Yuma Food Bank.
- AWCTheatre is currently in production of a Haunted Theater (Friday and Saturday, October 30th and 31st) and a midnight production of "The Rocky Horror Picture Show" on October 31st for Halloween

#### **Communications Dept:**

- Scott McLean coordinated along with Mo Bahramzadeh a debate on the topics of security and privacy. This even was well attended by students, the public, and students from Yuma High Debate.
- Steve Moore went to Adobe- great conference. It motivated him to work on some rich content for web classes and think of more engaging ways to deliver content.
- Ed Schubert had a presentation proposal accepted by the Science Fiction Research Association for their annual conference in Carefree, AZ, in June. Topic: Precognition in *Macbeth*.
- Ed Schubert had Mo Bahramzadeh speak on the definitions of politics to his ENG 101-006 class.
- In Sci-Fi (ENG 220) Ed Schubert class will celebrate Halloween by reading Mary Shelley's *Frankenstein* by candlelight.
- Joanne Krueger participated in the MIVER at MCAS.
- Ellen Riek's co-convened ENG 102/ENG 102H class is doing historical research facilitated by Carol Brooks at the Yuma Historical Society. Students' research and writing on a local historical topic will become 5-10 page monographs to be published through the YHS and made available to visitors to the YHS gift shop. Students receive publication credit for the monograph.

#### **Modern Languages Dept:**

- Liza Martinez took her second written doctoral comprehensive in Flagstaff. Her third and final one will be taken in November. Her doctorate is in Curriculum and Instruction with a focus on second language literacy.
- SEI 292 was offered as an ITN class to better serve all campuses. Instructor is Armando Heredia in Parker.
- Steven Lund presented on Fulbright exchange programs with David Smith from the United States Institute of Peace at the Yuma Peace Expo. He gave a presentation on international opportunities for teachers of ESL at the Arizona TESOL conference. Steven also attended a three-day board meeting at the National Danish Immigrant

Museum in Elk Horn, Iowa.

- Ellen Cohen: Help planned, implemented, and participated in Arizona TESOL (Teachers of English to Speakers of Other Languages) State Conference, Yuma. Prepared and carried out AWC CTE sponsored workshop: Strategies for Teaching Non-Native Speakers of English. Organized and attended Yuma Peace Expo and Educational Conference Review and Future Plans meetings.

## **La Paz County**

- October 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup> Jim Brouillette attended the Arizona Academic Administrators Association Conference in Sedona
- October 21<sup>st</sup> - Hosted the LWIB meeting at the Parker Learning Center
- October 21<sup>st</sup> – Hosted a meeting with the Colorado River Indian Tribes on the creation of an AA degree & certificate in Native American Studies. Attending the meeting from AWC was Joann Linville, Vice President of Learning Services; Linda Elliott-Nelson, Dean of Instruction, Mat Anderson, Associate Dean of Business & liberal Arts, and Jim Brouillette, Director of College Services, La Paz.
- October 21<sup>st</sup> – Attended the WAVE JTED board meeting where the board unanimously approved the IGA between AWC and the Parker branch of the JTED.

### **Margaret Dewey:**

- October 19<sup>th</sup> - College visitation days at Parker High School
- October 27<sup>th</sup> - Enrollment Services (Bryan, Amy, Mandy and Lisa) here for site visit

### **Talent Search and Upward Bound:**

- Provided services to 139 PUSD students
- 10/23/09 - Five ninth-grade students from Parker went to our Yuma campus to participate in a college campus activity, "Who Wants to be a Millionaire?"

### **TV/ITN/Tech Support Services:**

- The lighting for the Studio has been installed - Created the new set for our Teen Solutions show, met with the teen hosts to discuss the do's and don't so the show would run smoothly. The Healthy Minds & . La Paz Connection shows are going. We are preparing for the Quartzite move. John Ringland came up to hold a Blackboard training on Oct 26 and it was a successful training. Steve Murto went to Yuma for Blackboard training so he too can assist the instructors if needed

## **Science, Math, and Agriculture**

- Biology ATF meeting at AWC October 23. Thirty in attendance
- Summer Bug Exhibition – 250 attended from faculty, staff, students, and community including children from the CDLL
- Continued meetings with Rakesh Pangasa and Tanya Hodges in finalizing with UofA the articulation of the AS in Engineering into a BS in Systems Engineering.
- Continued meeting on the policy development and database cataloging of the Herbarium Collection
- Attended the AAAA Conference in Sedona
- Worked with Karen Spencer and NAU in the initial steps of a Department of Education grant for taking Teachers Aides to Elementary Teachers.
- Met with many students with ongoing classroom concerns.
- Working through the faculty teaching observations for those undergoing appraisal and

observed classrooms where students had raised concerns.

- Met with Marie McGee and Fred Croxen on their progress of their ongoing Program Review process.
- Planned the Ag Advisory Committee with the Ag faculty.
- Continue to work on the launch for the Student Email Committee, the online pilot for the Faculty Appraisal Committee, and the redefinition of the Blue Ribbon Taskforce.

## **Future Activities**

- Prepare for Fall 2009 semester end

## **Business and Liberal Arts**

### **SOCIAL SCIENCE**

#### **Peter Lhotka:**

- Arranged for a guest speaker on Judaism to visit World Religion class on November 10<sup>th</sup>.

#### **Christina Hawkey:**

- Mel and Christina are gearing up for their new KYMA show. They will appear the first Monday of every month to talk about ways to improve relationships.

### **EDUCATION AND HOSPITALITY SERVICES**

#### **Nancy Meister:**

- Will attend Tech Prep meeting at the 3C building to articulate courses with Yuma area high school on November 5<sup>th</sup>.
- Will attend Advisory Committee meeting on November 18<sup>th</sup>.

#### **Patty Powers:**

- Continue working with Bertha Avila on the Writing Focus Group to look at writing across the AWC Curriculum and promote the importance throughout the BLAD division.
- Will be attending the November 5th Tech Prep meeting.

### **CHILD DEVELOPMENT LEARNING LAB**

- We have purchased an Online tool for the completion of our Program and Classroom Portfolios for our upcoming Re-Accreditation with NAEYC. Our Focus will be on completing these and also the other materials and assessments for this process.
- We will have Stone Soup on Nov 24, Family Night on Nov 19, and Storybook Parade on October 29.

## **Honors**

- HON 180 Adopt a Highway Clean up, 11/3
- Liz performs at the Workforce Excellence Luncheon
- Jack Kent Cooke Undergraduate Transfer Scholarship application process, 11/2-11/12
- DGB Spotlight Presentation: Summer 2009 HON 280 H-Colloquium Ecology Field Experience: National Parks Student Presentation, 11/10
- HON 180 Family Night: Multiple Intelligences experience, hula performance

## **Humanities**

- Modern Languages will be participating in Family Night.
- AWC Student Show begins Nov. 9<sup>th</sup>.
- Nov. 3-5, Libertarian Howard Blitz and Social Democrat Kevin Mann will debate their philosophies of government in Ed Schubert's ENG 101 classes.
- Ed Schubert is preparing a presentation proposal for our Feb. faculty in-service: Literary Analysis for Non-Nerds.
- Abedi and Liza Martinez have been invited to attend the TEFL certificate graduation on November 27, 2009 as special guests at CETYS University in Mexicali, Mexico.
- The Choirs are now in preparation for the AWC Christmas Choral Concert on Friday, Dec. 4 to be held at St. Paul's. The Chorale has added about one dozen winter visitors to sing the Christmas Concert then the March Concert before they return home. This is the reason for two concerts each semester. The choirs will also be the featured ensembles for the Dec. 6 Concert in The St. Paul's Concert Series. Chamber Singers will also participate in the AWC Holiday Awards luncheon on Dec. 10<sup>th</sup>.
- .AWC Theatre production of a modern adaptation of Christopher Marlowe's "The Tragical History of Dr. Faustus," which the entire cast has been updating to modern times and which will be titled "Faustus 2010."

## **La Paz County**

- Represent AWC's interest on the La Paz Economic Development Project, Town Pool project and the Lower Colorado River RC&D
- Improve Student Services in the outlying areas of La Paz
- Continue efforts to develop ways to extend the college's offering into the outlying areas of La Paz
- Opening the new Quartzsite Learning Center
- Develop New Classes and Build Enrollment
- Develop new strategies for registration issues in Quartzsite & Salome

## **Science, Math, and Agriculture**

- Advisory Committee meeting for Ag next week and Engineering in Mid November.
- Faculty will participate in Family Night.
- Fred Croxen is working on a conference for the spring that will bring out of town Geologists and Paleontologists to the campus.
- Agriculture department will participate in the Agriculture conference held at the Convention Center.
- Hartnell College will again work with us to offer a Food Safety course for area agriculture companies.