

MONTHLY REPORT

**Dean of Instruction
Linda Elliott-Nelson
February 24, 2011**

Accomplishments:

- Attended General Education Articulation Task Force meeting (Tempe, AZ), 2/11/11
- Attended Science Foundation of Arizona meeting (Phoenix, AZ), 2/14/11
- Participated in and presented at the NCA/Higher Learning Commission Assessment Academy (Lisle, IL), 2/15-17/11
- Participated in several program reviews
- Completed faculty appraisals for Fall 2010; began process of faculty appraisals for Spring 2011
- Load verification meetings for divisions
- Worked with faculty and staff on streamlined textbook ordering process, summer scheduling process, gathered input on access code system used with textbooks
- Began collection of FTSE and Midterm
- Began participation in Learning Services Program Review

Business and Liberal Arts

SOCIAL SCIENCE

Christina Hawkey

- I finalized the Family Studies Partnership with University of Arizona.
- AWC and UA Family Studies Programs held a Press Conference.
- I did a KTTI interview for Matador Minute.
- I wrote an article for the Yuma Sun.
- I did a special feature for KYMA on relationships.
- I participated in the Program Review for Paralegal Studies.
- Family Studies was featured at the AWC Foundation Discover Luncheon
- I attended meetings with the Higher Learning Commission in Chicago (this week)
- I was notified that my proposal was accepted and I will be presenting at NISOD!
- I attended an AWC Foundation Board Meeting

Melissa Behunin

- I wrote an article for the Yuma Sun Family Focus.

David Burris

- Submitted an Honor's course proposal for Spring 2011
- My paper entitled "Augustine and the Causal Pairing Problem" was accepted to be read at a Philosophy Conference at Fordham University in New York City.
- Organized and facilitated the first meeting of the AWC Philosophical Society for the Spring Semester.

Christopher Barker

- Had a successful public presentation on Buddhism and Confucianism. There were over 90 people in attendance and it received very positive feedback.

- Scheduled a second presentation on Buddhism and Confucianism at the San Luis Learning Center on 2/25, which will include over 50 students from a local high school.
- Joined the CAS committee and assisted in revising and improving the student code of conduct.
- Attended a presentation on Creating a Safe and Welcoming Campus for LGBTQ students.
- Continued to develop Blackboard learning activities for a hybrid version of PHI 220-Medical Ethics.
- Attended the Legislative Health Care Forum at AWC on 2/18 and gave an extra credit assignment opportunity to encourage PHI 220 students to attend.
- Conducted a Philosophy Club meeting with David Burris, which had an excellent turnout. Scheduled meetings for the remainder of the semester.

BUSINESS AND CIS

Mary Sue Depuy

- I presented at the In-Service regarding tips, observations, and ideas gleaned from the Teaching Professor's conference I attended in Boston last July.

CDLL

Alison Keough

- Had a total of 146 visitors to the CDLL during February Including
 - Parents 8
 - Students 113 Including
 - EDU Students
 - ECE Students
 - Photography students
 - FCS Students
 - Community members 15
 - Students for Advisement 10
- Alison Keough presented information to a local brownie troop to help them with earning a Babysitter Badge.
- The Preschool classroom took a field trip to the post office to mail valentine letters to their families.
- The Toddler room two took a field trip to the orange groves on campus and made orange juice with the oranges they picked.
- Alma Barrantey as part of the Professional Development Core Group presented in San Luis Creative Curriculum for Family Child Care Providers They had 64 participants.
- The CDLL has begun working with a Child Health Care Consultant from the Yuma County Health Department who will assist the program in reviewing menus, health policies and procedures, and provide staff training and resources related to health and safety in early childhood. The health care consultant is funded through a grant from First Things First.
- We currently have 528 children on the waiting list

Distance Education

The Distance Education department will be taking on training for faculty on educational technology. Presently, there is a gap in available training to benefit teachers and students. We

are learning technology including smartboards, clickers, and software packages. Combined with the technology where we are already expert in providing training such as ITN equipment, starboards, video and Blackboard, we will continue to develop our faculty in both traditional and distance delivery classrooms. The Distance Education department has coordinated with the Technology Services to plan this initiative.

We continue to review and monitor online courses to ensure that students are getting the instruction and support they need. To aid in this effort, Jana attended the Quality Matters workshop at Pima Community College. This is system that coordinates peer review of online course to ensure quality and alignment of course objectives, activities and assessments. We are exploring joining the Arizona consortium of Quality Matters. On an AWC level, we are updating the Best Practices for Online Teaching and implementing a Student Satisfaction Survey.

We are completing the reporting and documentation for the CCRAA grant. We are creating a multi-year spreadsheet with spending and inventory and preparing for the director's meeting in April

Carol Rinehart

- Spring Comparison Report
- ITN Grids
- Assist students with questions regarding online classes
- Process part-time personnel requisitions; requisitions for purchases
- Process travel for ITN & DE personnel
- Order supplies for DE & ITN
- Substitute ITN operator

Zeke Torres-ITN

- Completing the video conference room in DS Training Room.
- Also, testing duo video during Gary Neumeier's AJS classes.

Jaime Nolasco

- Provided Blackboard support to both students and faculty.
- Assisted with Toro Account Activation for students and reset Webadvisor/Toro Account passwords as needed.
- Assist Francisco Valenzuela by providing assistance to ACCL patrons as well as the lab aide staff.
- Met with instructors in order to assist with issues they needed resolved.
- Resolve trouble tickets concerning Blackboard as well as help and assist customers with their needs.

Nicolas Hanhan

- Blackboard email tips
- Blackboard training Parker
- Faculty individual training
- Video Conversion to Flash
- SafeAssign PDF tutorial
- DE web pages updates
- DE blog updates

Ernest Yates

- Project for Brian Doak's office (el Toro Bowl)
- Projects for LEAP (Math Matters)
- Project for Publications (Logistics)
- Training for Photo dept.
- Assisted teachers with multimedia
- Project for Athletics Dept (PowerPoint help)

John Ringland

- Blackboard training in Parker
- Working with faculty members to implement new streaming video service
- Assistance for Faculty in planning, producing, editing, packaging, and publishing audio and video instructional materials
- Individual Faculty Blackboard Assistance
- Documenting Specific Instructional events
- Available for engineering support for ITN
- Preparing to relocate Distance Education Video Studio

Honors

Administration of services

Recruitment

- HON 180-003 H-Seminar: Leadership, student groups visit at least two local high schools and advocate for AWC and the Honors Program
- Dean's List students from fall 2010 invited by letter to join PTK and/or Honors
- "Honors Way" presentation to the Deans 2/14

Preparation for Graduation

- Marco Diaz hosted a meeting for PTK/Honors members graduating spring 2011 familiarizing students with Graduation Process, 2/23

Events/Activities

Oceans Symposium 2/3

ASU/U of A university visitation 2/3-4

- ASU: visited 4 campuses including the Barrett Honors College
- U of A: campus tour and Honors College Presentation
- Dinner at Dr. Mo Bahramzadeh's home (Tucson)
- Met with AWC Honors Program Alumni at both ASU campuses and U of A

Western Regional Honors Conference, Park City, UT 3/30-4/2

Student Proposals accepted

- Tiffany Woodruff: The sunflower in you
- Alec Saunders: Status Quo story boards

Relay for Life-

- Samantha (team captain and current NAU-Yuma Branch Campus student), Anthony (HON 299-002 student and PTK president) and Molly (H-member and SGA president)
- Invest to find the cure presentations
 - BLAD 2/2
 - SMAD 2/7
 - Institutional Effectiveness and Grants 2/10

- Library 2/16
 - Enrollment Services (direct reports to Llewelyn) 2/16
 - Student Development 2/16
 - Career Technical Education Division 2/22
 - Business Office 2/28
 - Estimation of AWC investment through 12/2011 over \$1,900
- AZ Honors Council Spring Meeting 2/12, Glendale CC
- All Arizona Academic Team Luncheon, Fiesta Resort, Tempe 2/23
- Diep Phan- AZ First Team
 - \$1000 scholarship from AWC Office of the President
 - Resident tuition waiver for ASU, NAU or U of A for 4 consecutive semesters beginning fall 2011
 - Competitively in the running for All USA Academic Team
- Press Release “Let’s Take a Walk: Desert Hiking Guide” on sale for \$25 in the AWC Bookstore 2/23

PTK

AZ Regional Convention: Cochise CC, Sierra Vista 2/25-2/26

- 5 officers and advisor attending

Humanities

Fine Arts:

- Professor Chip Straley, of the AWC Theatre, reports that faculty and students performed at the Two Rivers Renaissance Faire.
- The fourth installation of Matadors of Comedy was performed along with rehearsals for Jane Martin’s Keely and Du and King Lear.
- Auditions for Eve Ensler’s The Vagina Monologues occurred.
- The AWC Theatre made donations to the Crossroads Mission and Yuma Food Bank from prior productions.
- Professor Bill Blomquist along with the Diversity Office of AWC invited artist Zig Jackson to campus. His work will be displayed in the gallery until March 17th. Bill was also involved with the AWC pre symposium campus event which took place on February 24th.
- Professor Shawn Pollard and the AWC Pep Band performed at the Yuma Palms on February 24th, as part of the Yuma Palms Village Jazz series. The Pep Band also performed at the Arizona Marketplace on February 25th.
- The Division Office has a video playing of the Fine Arts Student Work for 2011 in the window for students and the community to view. The video was made possible by Professor Brad Pease and the many talented students in various Fine Arts program.
- Professor Valentin Bogdan reports the piano students of AWC performed in the first Piano Studio Class of the semester. This monthly event represents an opportunity for all students enrolled in private piano lessons or piano class to perform in front of their peers.
- Valentin Bogdan performed a piano solo recital in Natchez, Mississippi. The event was covered by the local newspaper, the *Natchez Democrat*.

Communications:

- Professor Ric Jahna and the creative writing school sponsored the visit of novelist, memoirist, and musician Rick Moody on February 16th. Two events were held on the

main campus and one at the Yuma library.

Modern Languages:

- Professor Nancy Blitz organized all campus in-service that occurred on February 17th. Nancy worked with Professor Steven Lund and the ESL faculty on the ESL assessment.
- Professor Liza Martinez was selected to receive a Professional Development Scholarship from the TESOL (Teaching English to Speakers of Other Languages) organization. As a recipient of this award, she receives a complimentary registration to the 45th Annual TESOL convention (March 15-19, 2011) and the opportunity to attend a pre or post convention institute session.

La Paz County

- Remodeled the Quartzsite lobby; put 3 computers for student access and 2 Kisko machines for student schedule access.
- Offered 7 new personal enrichment classes.
- Margaret Dewey, Eileen Ostergren, and Arnold Trujillo presented on off-campus services to the Faculty In-Service on 2/17/11.
- Eileen Ostergren did a financial aid presentation at Salome High School on 2/9/11.
- Upward Bound has 15 students and a full slate of activities, including a Saturday field trip to main campus.
- Talent Search contacted 250 students, traveled to ASU West on 2/2/11, had Senior Day on main campus 2/10/11, took 11th graders to main campus for “Show me the money”, took 8th graders to ASU on 2/23/11.
- Margaret Dewey and Eileen Ostergren presented 6 workshops on financial aid at high schools and met with high school students and their parents on enrollment and financial aid.

Science, Math, and Agriculture

- Organized and attended a Technology needs meeting concerning the Yuma STEAM (Science, Technology, Engineering, Agriculture and Mathematics) academy.
- Professor Pangasa and Mr. Bottone attended a preliminary coordination meeting with Yuma City Mayor Alan Krieger regarding the statewide student robotics competition.
- As a result of the above, Mayor Krieger participated in a “bag and tag” event on February 22, 2011 to officially seal the AWC entry robot prior to shipping to the statewide competition to be held in March. The event was attended by Mayor Krieger, President Mayle, Toni Badone from the Yuma High School District, Jim Hamilton from General Motors at YPG and a number of others.
- Hosted the periodic meeting of the Engineering Advisory Council on Friday, February 11, 2011. The event was attended by 26 members of the local community and the meeting went well.
- Received a letter from the Army Research Office that indicated that our AWC submission for the DOD grant was not favorably considered. However, a lot of data and experience was gained as a result of its submission.
- Continuing an effort to improve laboratory supply operations by the development of a coordinated documented operational procedure.
- The Division participated greatly in the February 17th faculty in-service event, given that the theme this year was “Math Matters”. Additionally, a panel discussion was facilitated

by Mr. Bottone, together with Ken Kuntzelman that included several international students. The purpose of the panel discussion was to assess why foreign students seem more prepared and versed in Mathematics and Science than American students.

South Yuma County

No report this month.

Future Activities

- Complete collection of FTSE and Midterm grades
- Submit Summer 2011 schedule

Business and Liberal Arts

Alison Keough

- The CDLL in conjunction with the ECE program will be hosting our Advisory Meeting on February 25.
- The prime goal for the CDLL right now is to open our final classroom and be able to provide 20 more spaces in the CDLL.
- We are currently working on preparation for our annual licensing visit from AZ Dept of Health Services which will occur between now and March 1st.

Science, Math, and Agriculture

- Completing write-up and submission of the HSI Cooperative STEM grant.
- Pursuing future planning on AWC solar initiative. This effort will be beginning to be more prominent since the contract between AWC and the Solar Developer consortium was recently signed at the AWC Board meeting on February 8, 2011.
- Assisting as required, the STEAM academy initiative with Yuma High school district.
- Defining the extent and scope of the AWC future role in nanotechnology grant study effort