

Monthly Report

Dean of Instruction
Linda Elliott-Nelson
July 31, 2010

Accomplishments:

- Interviewed candidates for faculty positions.
- Reviewed and analyzed Spring 2010 and Summer 2010 enrollment trends with deans.
- Met with deans and support staff on Fall 2010 semester timeline.
- Began “dean bootcamp” training for Tony Bottone, Associate Dean for the Division of Science, Math, and Agriculture.
- Met with ASU on the TAG and Augmented Online programs.
- Confirmed with NAU-Yuma the 4-year degree checklists for AWC to NAU-Yuma.

Business and Liberal Arts

Christina Hawkey:

- We hired another PHI teacher.
- I attended a conference in Florida.
- I was able to go to workshops by John Grey (Venus vs. Mars) and Gary Chapman.
- I am now certified to teach The 5 Love Languages!

Melissa Behunin:

- I wrote an article for the Yuma Sun Family Focus.

Distance Education

John Ringland

- Assistance for Faculty in planning, producing, editing, packaging, and publishing audio and video instructional materials
- Individual Faculty Blackboard Assistance
- Documenting Specific Instructional events
- Available for engineering support for ITN
- Preparing to relocate Distance Education Video Studio
- Preparing for presentations at Camp Yuma
- Working with TANS on testing implementation of streaming video services
- Available to travel for training or assistance at any location in the District

Carol Rinehart

- Camp Yuma
- Finalizing paperwork for CCRAA grant
- ITN Grids
- Assist students with questions regarding online classes
- Process part-time personnel requisitions
- Process travel for ITN, DE & math grant personnel
- Manage Time & Effort reports
- Order supplies for math grant, ITN & DE
- Substitute ITN operator

Zeke Torres-ITN

- We have done some preliminary wiring and will be completing the “Writing/Math Lab” ITN room By August 2nd.
- We also installed a new video conference room at the San Luis Learning Center. The set-up also allows the room to be used to play video from DVD/VCR players and also from computer sources for any meetings in that room.
- We’ve also worked closely with Network Services to solve the disconnect issue in Quartzsite.

Jaime Nolasco

- Provided Blackboard support to both students and faculty.
- Assisted with Toro Account Activation for students and reset their Webadvisor/Toro Account passwords as needed.
- Assist Francisco Valenzuela by providing assistance to ACCL patrons as well as the lab aide staff.
- Met with instructors in order to assist with issues they needed resolved.
- Responded to calls on the Blackboard Helpdesk line and assisted customers with their needs.

Nicolas Hanhan

- Blackboard training session: July 6, July 20
- Provide Blackboard Support for Faculty and Staff
- Individual faculty training for BB
- Attended BBworld 2010 conference Orlando Florida July 13-16
- Camp Yuma 2010 Presentations
- DE Web pages update.
- DE blog updates
- Video tutorials
- BB email tips

Ernest Yates

- Creating content for Camp Yuma
- Provided photo services to publications.
- Developing multimedia for President’s office.
- Equipment allocation for Photo services.
- Helping faculty with online learning tech issues

Honors

- Moved Honors Office to LR 86.

Humanities

- The Division has hired a new SYC English professor and two associate faculty members for the communication department.
- A new blackboard site for associate faculty will be unveiled in August.
- The Division has utilized the new assigned Writing Center spaces so that more English classes have technological advantages.
- Professor Shawn Pollard held a July 4th Pep Band Concert.
- Professor Beth Tibbs and the Yuma Youth Choir performed and toured Italy.

- Professor Sam Metta Bexar attended a conference called “The Writing Program Administration Workshop”, in Philadelphia. She was one of thirty who was selected nationally to attend. Professor Metta Bexar was the recipient of one of the minority grants to attend the workshop.

La Paz County

- Held training session in Parker for La Paz AWC staff.
- Enrollment has increased substantially in Parker and Quartzsite.

Science, Math, and Agriculture

- Dr. Kathy Watson retired from the position of Associate Dean on June 30, 2010.
- Mr. Anthony Bottone was hired as Associate Dean of the Division. His start date was July 12, 2010, and has been undergoing familiarization and training this month.
- Institutional corporate planning for the AWC Solar Project initiative will be vested within this division.
- Dr. Ian Watkinson has submitted a letter of resignation to be effective Aug. 11, 2010.
- A significant amount of input and planning has gone into contributing to the fast-track submission of the DOD STEM grant submission.
- A Division-wide plan was formulated to allocate work-study hours for the upcoming academic year.
- A 21 student Entomology field trip was completed to the areas of Southeast Arizona in the vicinity of Pena Blanca and Copper Canyon. This was a joint effort between AWC, NAU and Uof A. Our Division Professors who contributed to this effort were; Tim Whittier, John King, Ian Watkinson and also our Lab Manager Jennifer Bundy.

South Yuma County

- Recruited students for new CAMP program.
- Identified 150 Migrant High School student graduates as applicant pool to recruit applicants
- Made held two informational forums for CAMP
- Attracted 36 qualified applicants to date
- Recruited Staff and Professional personnel applicants for Director, Coordinators and Senior Secretary positions for the CAMP grant
- Prepared to open offices at the AWC location at San Luis Middle School
- Prepared to provide the Middle School concurrent enrollment courses in Math

Future Activities

- Finish Summer 2010 semester and collect final grades.
- Fall 2010 Semester startup
- Parker faculty meeting on August 26th

Distance Education

- Camp Yuma to be held August 2-5, 2010.

Humanities

- The division will begin exploring accelerated learning models for developmental courses.
- Under the direction of Penny Cooper, the English faculty will unveil a new DVD for

writing.

- Ellen Riek will begin working as the Faculty Writing Liaison in the new Writing Center where she will continue her previous work with tutors.

La Paz County

- La Paz Faculty Meeting on August 26th

South Yuma County

- Transfer all CAMP program activities to Main Campus