



Nursing Program Admission Application

1) Eligibility requirements:

In order to be eligible to apply for the AWC Nursing Program the student must:

- a. Have completed the following prerequisite courses with a grade of C or higher:
 1. ENG 101
 2. CHM 130 or CHM 151
 3. BIO 201
- b. Be eligible for MAT 142 or higher
- c. Have a prerequisite GPA of 2.5 or greater
- d. Have a reading score of 80 or above on the Computerized Placement Test (CPT-R)
 - *This is part of the standard college placement tests. If you have already taken the test, the score will be on file in our computer system, and if you have the appropriate score, you will not be required to retest.*
 - *This test is available at no cost to the student through the AWC Testing Center. A student wishing to retest within 90 days will be charged \$15. Please call 344-7641 for Testing Center hours.*
- e. Successfully complete NUR 110 (Math for Medical Calculations) in order to enroll in NUR 121 (Nursing 1). This class must be taken no more than 1 year prior to admission in the program. If more than 1 year has elapsed since the successful completion of NUR 110, the student must either repeat the class or take a challenge exam.
 - *The challenge exam must be passed with a grade of 100%. A student who does not achieve 100% on the first attempt of the challenge exam must retake and successfully complete NUR 110. (Contact the Nursing Department at 317-6049 to schedule a challenge exam.)*

2) Selection Process:

- a. Acceptance into the nursing program is determined using an eight (8) point ranking system based on:
 1. GPA of prerequisites (GPA/4.0)
 2. Number of co-requisites completed (0.5 points per completed co-req/4.0)
- b. The highest-ranking applicants will be offered seats, based on space availability.
- c. When several applicants have the same ranking score and acceptance cannot be determined solely by their score, acceptance for those applicants will be determined at random through a lottery method administered by the nursing program faculty committee.
- d. The next 10 applicants on the ranking will be offered to be alternates.
- e. If an applicant declines or has not completed the admission requirements by the published deadline, the next applicant on the alternate list will be offered the seat.

- f. Alternates must complete all admission requirements by the published deadline in order to be ensured a seat in the next semester.

3) Application Process:

- a. The application form is available from the program website (<http://www.azwestern.edu/nursing>).
- b. Students are notified in writing of their application status by April 30th for fall and October 30th for spring admissions.
- c. If a student has attended a college or university other than AWC, official transcripts must be evaluated by the Registrar's Office for transfer of credits **before the application is submitted.**
 - *It is the student's responsibility to request the transcript(s) from the prior college(s) and request a transcript evaluation from AWC - available online at http://www.azwestern.edu/student_services/enrollment_services/credit_evaluation.html*
 - *Official transcripts must be sent directly from the issuing institution to the AWC Registrar office. (Do not have them sent to the Nursing Department)*
 - *Transfer credits will not be considered until the evaluation is completed and posted to the student's AWC record. **The transcript evaluation process may take three weeks or more.***

4) Application Instructions:

- a. Complete the Nursing Program Application Forms A and B.
- b. Copies of supporting documentation (CPT-R score, unofficial AWC transcripts, and transcript evaluations if applicable) must be attached to the completed application form.
- c. Applications must be submitted by mail to Arizona Western College Attn: Nursing Department PO Box 929 Yuma, AZ 85366-0929.
- d. All required documentation *must be post marked before 5pm on March 1st* for fall admissions and *September 15th* for spring admissions (or the last work day prior to deadline date). Only classes completed before the application submission will be considered in the ranking process.
- e. To verify application status go to www.azwestern.edu and log in to Blackboard (see instructions attached).

(Please do not phone the Nursing Department unless you have not heard from us after April 30th or October 30th.)

NON-DISCRIMINATION STATEMENT

Arizona Western College does not discriminate in admission or access to, or treatment in employment in, its services, programs, or activities on the basis of race, color, national origin, sex, religion, age, or disability.

DECLARACIÓN DE PRÁCTICAS ANTIDISCRIMINATORIAS

Arizona Western College prohíbe la discriminación en el empleo en base a la raza, el color, la religión, el sexo, la nacionalidad, la religión, la edad o la discapacidad de las personas. La habilidad limitada del idioma inglés no es una barrera para la admisión o la participación de las carreras técnicas y vocacionales disponibles en la institución.

**ARIZONA WESTERN COLLEGE
NURSING PROGRAM APPLICATION - Form A**

All required documentation *must be* post marked before *5pm on March 1st* for fall admissions and *September 15th* for spring admissions (or the last work day prior to deadline date).

(Please Print)

NAME: Last: _____ First: _____ Middle: _____

FORMER NAME (S): _____

SOCIAL SECURITY # _____ Student ID # _____

ADDRESS: _____
Street/Apt: _____ City: _____ State/Zip: _____

TORO EMAIL ADDRESS: _____

PHONE NUMBER (S) Home: _____ Work: _____ Cell: _____

Are you a CNA? _____ If yes, provide your Certification Number: _____

Are you a LPN? _____ If yes, provide your License Number: _____

(License or certification must be unencumbered for you to be admitted to the program.)

Were you previously admitted into the AWC Nursing Program: No Yes Year/Semester: _____

*The following information is for institutional research purposes only, **not for admission**. Please place a ✓ mark in the appropriate box.*

Male Female Date of Birth: _____

Ethnic Group: Hispanic White, Non-Hispanic
 Asian or Pacific Islander Black, Non-Hispanic
 American Indian/Native Alaskan Other: _____ (Please specify)

When I begin the nursing program, I will have already completed the following degree program:
 Associate Baccalaureate Master's Doctoral Study Major: _____

In planning for future growth, the Nursing Program may offer the lecture portion of core nursing courses online. If available, do you wish to be considered for this online offering?
 No Yes (If Yes, please complete the "Is Online Learning for Me?" survey.)

I desire consideration for admission to the AWC Nursing Program. I understand that my admission is contingent upon my ranking, based on: pre-requisite grade point average and number of co-requisite courses completed. I further understand that as a condition of admission in the AWC Nursing program, I must satisfactorily complete and pass the Pre Admission Criminal Background Check and drug screening. I fully understand that if I fail to pass the Criminal Background Check or drug screening I will be disqualified from admission. Please complete felony disclosure as per policy.

Felony Convictions: No Yes (If yes, please explain)

Signature

Date

**ARIZONA WESTERN COLLEGE
NURSING PROGRAM APPLICATION - Form B**

Name:				ID#:	Verification of documentation <input checked="" type="checkbox"/>
CPT Reading Score: [_____]					<input type="checkbox"/> CPT-R
Eligibility for MAT 142: <input type="checkbox"/> MAT 121 or MAT 122 <input type="checkbox"/> Placement test <input type="checkbox"/> Other (Specify):					<input type="checkbox"/>
Course	Grade	Sem/Year	College	Currently enrolled	
Pre-Requisites					
ENG 101					<input type="checkbox"/>
CHM 130					<input type="checkbox"/>
BIO 201					<input type="checkbox"/>
NUR 110				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
Co-Requisites					
1st Semester					
FCS 238				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
BIO 202				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
2nd Semester					
PSY 101				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
BIO 205				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
3rd Semester					
ENG 102				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
ANT 130				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
4th Semester					
MAT 142				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
*				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
* <i>Humanities: Write a humanities course you have completed from the list of accepted AWC humanities courses.</i>					Initial: _____
Administrative Notes:					Date: _____
					Verification:
					Initial: _____ Date: _____
					Entered into database:
					Initial: _____ Date: _____

AWC Nursing Program Is Online Learning For Me?

Student Name

Yes	No	Computer System
		I have access to a computer that is no more than 3 years old.
		My computer has been working trouble free for the last month.
		My computer has Internet connectivity and I have an Internet Service Provider, or am willing to establish and pay for such a service.
		I have word processing software on my computer such as Microsoft Word or MS Works.
Computer Skills		
		I can save and retrieve files to and from a floppy disk or hard drive.
		I can open and close program menus and windows on my desktop.
		I can move windows around on my computer desktop.
		I can create folders to hard files.
		I can navigate a directory structure to find files.
		I can rename or delete files.
		I have basic typing skills and can create a word processing document.
		I can change the file type of my word processed documents.
		I can print a word processed document.
		I am comfortable with copy-and-paste functions both within and between applications.
		I can compose, send, forward, delete, and reply to email messages.
		I am familiar with sending attachments with my email.
		I am familiar with organizing my email, bookmarks, and word-processed documents into folders and files.
		I know how to log on to the internet.
		I can distinguish between an email address and a Web address by looking at it.
<p>If you honestly answered "Yes" to all of the Computer Systems and Computer Skills questions, you should be technically capable of taking an online course. However, if you answered "No" to some of them, you may want to reconsider taking a course online. At the very least, you will have some technology to learn in addition to the content of the classes you take, and you should allow extra time in your schedule accordingly.</p>		
Online Course Readiness		
		I realize that an online course will take as much time or more time than a traditional classroom course.
		I am ready to take the responsibility for my learning without reminders from my instructor or classmates. I am self-disciplined and will allocate time for my online course requirements.
		I realize that some courses require exams to be taken at one of the campuses.
		I am comfortable thinking and working independently when it comes to schoolwork.
		I am a good and thorough reader and comprehend most of what I read.
		I enjoy using computer technology, and it does not intimidate me.
		I am very good and thorough at expressing my thoughts and communicating them in writing.
<p>If you answered "Yes" to most of the Online Course Readiness questions, you should be well suited to taking online courses. Several "No" answers may indicate that you will have trouble succeeding with online courses.</p>		
Points to Remember		
<p>Online courses require you to:</p> <ul style="list-style-type: none"> • Structure your own schedule effectively • Communicate with your instructor and fellow classmates using computer-bases technology, and • Learn most of you material from reading 		
Yes	No	
		I have completed ORI 102

Blackboard Access

Logging into Blackboard

1. Connect to the Internet and open your web browser.
2. Go to <http://www.azwestern.edu>.
3. Click on the **Blackboard** button
- 4.

The image shows a screenshot of the Blackboard website. On the left side, there is a 'QUICK LINKS' menu with the following items: Webadvisor/Register, Schedule of Classes, Academic Library, Course Catalog, Tuition & Fees, Blackboard, Directory, Webmail, and Help. A large black arrow points from the 'Blackboard' link in this menu to the main content area. The main content area features a 'Welcome!' banner for 'Incoming President Dr. Marc Nigliazzo', a 'Conferences & Events' banner, and an 'AWC NEWS & ANNOUNCEMENTS' section with a notice about the '09 Calendar.

5. Follow the on-screen directions for entering your username and password. If you have difficulty logging on, see our tips for troubleshooting [Setting up your e-mail address is Critical](#)
6. Once you login you will come to the main screen of the AWC Blackboard system. At this point, we recommend that you change your password from the default to something more secure and easy to remember.
7. Open "Nursing Application Status", and then click "My Grades".
 1. This will provide you access to the status of your application requirements.
 - If no information has been received for a requirement, it will be indicated by a "-".
 - If information has been received and the requirement is complete, it will be indicated by a "√".
 2. This site will be updated once a week, by Thursday by 5pm. After this time, if your account does not reflect the information you have submitted, please call the Nursing Department office at (928) 317-6049.
8. All announcements pertaining to the Nursing Program will be posted on Blackboard, therefore it is imperative that you check your account on a regular basis to remain informed.