



## NURSING PROGRAM

### ADMISSION INFORMATION & APPLICATION PACKET

The following guidelines will be in effect for Fall 2011 enrollment applications.

**Application Period:** September 16, 2010, to March 1, 2011

#### 1) Eligibility requirements:

In order to be eligible to apply for the AWC Nursing Program the student must:

- a. Have completed the following prerequisite courses with a grade of C or higher:
  1. ENG 101
  2. CHM 130 or CHM 151
  3. BIO 201
- b. Be eligible for MAT 142 or higher
- c. Have a prerequisite GPA of 2.5 or greater
- d. Have a reading score of 80 or above on the Computerized Placement Test (CPT-R)
  - *This is part of the standard college placement tests. If you have already taken the test, the score will be on file in our computer system, and if you have the appropriate score, you will not be required to retest.*
  - *This test is available at no cost to the student through the AWC Testing Center. A student wishing to retest within 90 days will be charged \$15. Please call 344-7641 for Testing Center hours.*
- e. HESI Admission Assessment (HESI A2):
  - Applicants must score at a 75% or higher in English Language Composite Score and 75% or higher in Math within 24 months of application.
- f. Successfully complete NUR 110 (Math for Medical Calculations) in order to enroll in NUR 121 (Nursing 1). This class must be taken no more than 1 year prior to admission in the program. If more than 1 year has elapsed since the successful completion of NUR 110, the student must either repeat the class or take a challenge exam.
  - *The challenge exam must be passed with a grade of 100%. A student who does not achieve 100% on the first attempt of the challenge exam must retake and successfully complete NUR 110. (Contact the Nursing Department at 317-6049 to schedule a challenge exam.)*

**2) Selection Process:**

- a. Acceptance into the nursing program is determined using a 500 point ranking system based on:

	Ranking Criteria	Criteria Points Values	Possible Points
1.	GPA of prerequisites: ENG 101, CHM 130 or CHM 151, and BIO 201	Course GPA = Score A = 4.0 B = 3.0 C = 2.0 Average GPA = _____ x 25	100
2.	Number of co-requisites completed (Non core-nursing)	8 co-reqs x 12.5 =	100
3.	English Language Composite Score	75% or higher	100
4.	Math Score	75% or higher	100
5.	Science Composite Score	No minimum score required Score in %	100
		Total Points Possible	500

- Applicants must score at a 75% or higher in English Language Composite Score and 75% or higher in Math. No minimum score is required for the Chemistry, Anatomy and Physiology (A&P), and Biology components of the exam; however, the Science Composite Score will be used in the admission selection process. HESI A2 must have been taken within 24 months of application.
  - Applicants may retest after remediation to improve the score after 60 days up to a maximum of 3 times per 12-month period. Information on test preparation, test fee, and the guidelines for taking the test are available on the AWC Nursing website at <http://www.azwestern.edu/nursing>.
  - The Director may deny acceptance of an application if an applicant violates the guidelines for taking the entrance exam.
- b. The highest-ranking applicants will be offered seats, based on space availability.
- c. When several applicants have the same ranking score and acceptance cannot be determined solely by their score, acceptance for those applicants will be determined at random through a lottery method administered by the nursing program faculty committee.
- d. The next 10 applicants on the ranking will be offered to be alternates.
- e. If an applicant declines or has not completed the admission requirements by the published deadline, the next applicant on the alternate list will be offered the seat.
- f. Alternates must complete all admission requirements by the published deadline in order to be ensured a seat in the next semester.

**3) Application Process:**

- a. The application form is available from the program website at [www.azwestern.edu/nursing](http://www.azwestern.edu/nursing).
- b. HESI A2 testing instructions are available at the following web page: [www.azwestern.edu/nursing/hesi\\_testing.html](http://www.azwestern.edu/nursing/hesi_testing.html)
- c. All required documentation *must be* post marked on or before *March 1<sup>st</sup>* for fall admissions and *September 15<sup>th</sup>* for spring admissions (or the last work day prior to

- deadline date). Only classes completed before the application submission will be considered in the ranking process.
- d. Students are notified in writing of their application status by April 30<sup>th</sup> for fall and October 30<sup>th</sup> for spring admissions.
  - e. If a student has attended a college or university other than AWC, official transcripts must be evaluated by the Registrar's Office for transfer of credits **before the application is submitted.**
    - *It is the student's responsibility to request the transcript(s) from the prior college(s) and request a transcript evaluation from AWC - available online at [http://www.azwestern.edu/student\\_services/enrollment\\_services/credit\\_evaluation.html](http://www.azwestern.edu/student_services/enrollment_services/credit_evaluation.html)*
    - *Official transcripts must be sent directly from the issuing institution to the AWC Registrar office. (Do not have them sent to the Nursing Department)*
    - *Transfer credits will not be considered until the evaluation is completed and posted to the student's AWC record. **The transcript evaluation process may take up to two months.***

**4) Application Instructions:**

- a. Complete the Nursing Program Application Forms A and B.
- b. Copies of supporting documentation (CPT-R score, unofficial AWC transcripts, and transcript evaluations if applicable) must be attached to the completed application form.
- c. Applications must be submitted by mail to Arizona Western College Attn: Nursing Department PO Box 929 Yuma, AZ 85366-0929.
- d. To verify application status go to [www.azwestern.edu](http://www.azwestern.edu) and log in to Blackboard (see instructions attached).

**(Please do not phone the Nursing Department unless you have not heard from us after April 15<sup>th</sup> or October 15th.)**

**NON-DISCRIMINATION STATEMENT**

*Arizona Western College does not discriminate in admission or access to, or treatment in employment in, its services, programs, or activities on the basis of race, color, national origin, sex, religion, age, or disability.*

**DECLARACIÓN DE PRÁCTICAS ANTIDISCRIMINATORIAS**

*Arizona Western College prohíbe la discriminación en el empleo en base a la raza, el color, la religión, el sexo, la nacionalidad, la religión, la edad o la discapacidad de las personas. La habilidad limitada del idioma inglés no es una barrera para la admisión o la participación de las carreras técnicas y vocacionales disponibles en la institución.*

**ARIZONA WESTERN COLLEGE  
NURSING PROGRAM APPLICATION - Form A**

All required documentation *must be* post marked before *5pm on March 1<sup>st</sup>* for fall admissions and *September 15<sup>th</sup>* for spring admissions (or the last work day prior to deadline date).

**(Please Print)**

NAME: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

FORMER NAME (S): \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ Student ID # \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street/Apt: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

TORO EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER (S) Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Are you a CNA? \_\_\_\_\_ If yes, provide your Certification Number: \_\_\_\_\_

Are you a LPN? \_\_\_\_\_ If yes, provide your License Number: \_\_\_\_\_

*(License or certification must be unencumbered for you to be admitted to the program.)*

Were you previously admitted into the AWC Nursing Program:  No  Yes Year/Semester: \_\_\_\_\_

*The following information is for institutional research purposes only, **not for admission**. Please place a ✓ mark in the appropriate box.*

Male  Female  Date of Birth: \_\_\_\_\_

Ethnic Group: Hispanic  White, Non-Hispanic   
 Asian or Pacific Islander  Black, Non-Hispanic   
 American Indian/Native Alaskan  Other: \_\_\_\_\_ (Please specify)

When I begin the nursing program, I will have already completed the following degree program:  
 Associate  Baccalaureate  Master's  Doctoral  Study Major: \_\_\_\_\_

In planning for future growth, the Nursing Program may offer the lecture portion of core nursing courses online. If available, do you wish to be considered for this online offering?  
 No  Yes (If Yes, please complete the "Is Online Learning for Me?" survey.)

I desire consideration for admission to the AWC Nursing Program. I understand that my admission is contingent upon my ranking, based on: pre-requisite grade point average and number of co-requisite courses completed. I further understand that as a condition of admission in the AWC Nursing program, I must satisfactorily complete and pass the Pre Admission Criminal Background Check and drug screening. I fully understand that if I fail to pass the Criminal Background Check or drug screening I will be disqualified from admission. Please complete felony disclosure as per policy.

Felony Convictions:  No  Yes (If yes, please explain)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ARIZONA WESTERN COLLEGE  
NURSING PROGRAM APPLICATION - Form B**

<b>Name:</b>				<b>ID#:</b>	<b>Verification of documentation</b> <input checked="" type="checkbox"/>
CPT Reading Score: [ _____ ]					<input type="checkbox"/> CPT-R
Eligibility for MAT 142:		<input type="checkbox"/> MAT 121 or 122 <input type="checkbox"/> Placement test <input type="checkbox"/> Other (Specify):		HESI A2: English: _____ Math: _____ Science: _____	<input type="checkbox"/>
<b>Course</b>	<b>Grade</b>	<b>Sem/Year</b>	<b>College</b>	<b>Currently enrolled</b>	
<b>Pre-Requisites</b>					
ENG 101					<input type="checkbox"/>
CHM 130					<input type="checkbox"/>
BIO 201					<input type="checkbox"/>
NUR 110				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
<b>Co-Requisites</b>					
<b>1<sup>st</sup> Semester</b>					
FCS 238				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
BIO 202				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
<b>2<sup>nd</sup> Semester</b>					
PSY 101				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
BIO 205				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
<b>3<sup>rd</sup> Semester</b>					
ENG 102				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
ANT 130				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
<b>4<sup>th</sup> Semester</b>					
MAT 142				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
*				Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>
* <u>Humanities</u> : Write a humanities course you have completed from the list of accepted AWC humanities courses.					Initial: _____
Administrative Notes:					Date: _____
					Verification:
					Initial: ____ Date: ____
					Entered into database:
					Initial: ____ Date: ____

## Blackboard Access

### Logging into Blackboard

1. Connect to the Internet and open your web browser.
2. Go to <http://www.azwestern.edu>.
3. Click on the **Blackboard** button
- 4.



5. Follow the on-screen directions for entering your username and password. If you have difficulty logging on, see our tips for troubleshooting [Setting up your e-mail address is Critical](#)
6. Once you login you will come to the main screen of the AWC Blackboard system. At this point, we recommend that you change your password from the default to something more secure and easy to remember.
7. Open "Nursing Application Status", and then click "My Grades".
  1. This will provide you access to the status of your application requirements.
    - If no information has been received for a requirement, it will be indicated by a "-".
    - If information has been received and the requirement is complete, it will be indicated by a "√".
  2. This site will be updated once a week, by Thursday by 5pm. After this time, if your account does not reflect the information you have submitted, please call the Nursing Department office at (928) 317-6049.
8. All announcements pertaining to the Nursing Program will be posted on Blackboard, therefore it is imperative that you check your account on a regular basis to remain informed.