


PROCEDURE MANUAL

 ARIZONA WESTERN COLLEGE	PROCEDURE 555.1		
	Page 1 of 1		
	Last Revision Date:	12-02-98	
Effective Date:			
Section:	Student Services	Subject:	Student Publications

PURPOSE

Student publications allow the dissemination of information to students and to the public.

PROCEDURE

1. Student publications are printed materials generated by student organizations and do not include academic publications generated by programs such as the student newspaper and the literary magazine.
2. Student publications must be authorized by the advisor to the organization initiating the publication prior to printing and distribution. The responsibility for accuracy of the information and compliance with College rules and regulations rests with the advisor.
3. Student publications intended for distribution off-campus to the public must also have the approval of and be distributed by the Office of Development and College Relations.