


POLICY MANUAL

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|  ARIZONA WESTERN COLLEGE | | POLICY 334 | |
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| | | Last Revision Date: | 03-10-92 |
| Effective Date: | | | |
| Section: | Business | Subject: | Purchasing of Goods and Services |

The President of the College or designated representative is responsible for the establishment of purchasing procedures. Contracts and purchases of goods with an anticipated value of \$10,000 or more per transaction will be by formal competitive bidding process. Requirements for bidding may be waived for goods and services included on state, county or other cooperative bidding agreements, emergencies, sole vendor sources, equipment maintenance agreements, items for resale, library books, and similar purchases as prescribed in the Arizona Western College *Purchasing Manual*.

Reference: A.R.S. § 15-1444 Uniform System of Accounting and Financial Reporting for Arizona Community College Districts