

## **INFORMED CONSENT GUIDELINES**

The regulations regarding informed consent are complex. Generally speaking, research subjects need to have sufficient information in the project in which they are being asked to become involved, and should voluntarily agree to participate. **The information given to the prospective subjects or the representatives needs to be in language they can understand.** For those less than 18 years of age, the researcher must obtain the informed consent of parents or legal guardians.

The informed consent must include the following in sequential order and in language which the participants can understand:

1. Statement of purpose of the study
2. Short description of methodology and duration of participant involvement
3. Statement of risks/benefits to the participants
4. Statement of data confidentiality
5. Statement regarding the right of the participant to withdraw from the study at any time without negative consequences
6. An offer to answer any questions the participant may have
7. Contact information of all Principal Investigators, and also contact information for Arizona Western College's Institutional Review Board (Director of Institutional Effectiveness, Research, and Grants, 928.344.7772)
8. Line for signature of participants and/or parents or legal guardian except for questionnaire research in which return of questionnaire gives implied consent
9. Statement that participant is 18 years of age or older unless parent or legal guardian has given consent

In situations where participants will be **deceived**, items 1 and 2 are omitted and participants are told (on the signed form) that disclosure of the purpose and/or methodology could bias the outcome of the study. In this case, **after the study is complete**, each participant must be presented with a description of the purpose and methodology as carried out and this document must be signed by the participants "after the fact" in order to guarantee informed consent.