

ARIZONA WESTERN COLLEGE
SYLLABUS

AJS 260 PROCEDURAL CRIMINAL LAW

Credit Hours: 3 Lec 3

PREREQUISITE: None

NOTE: AJS 101 recommended

COURSE DESCRIPTION

Provides the student with an understanding of the rationale underling major court holdings, the procedural requirements that stem from these holdings, and their effect on the daily operations of criminal justice system.

1. COURSE GOALS

1.1 Understand the judicial system as it relates to the law enforcement officer and the criminal justice system.

1.2 Understand the major constitutional decisions that affect the criminal justice system.

1.3 Understand the procedure of the State of Arizona and how it affects the judicial system and the law enforcement officer within it's jurisdiction.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

2.1 Identify the time limits associated with each of the following phases of the criminal cases:

- a) initial appearance;
- b) Grand Jury/preliminary hearing in custody;
- c) Grand jury/preliminary hearing not in custody.

2.2 Identify the nature and purpose of each of the following process in criminal cases:

- a) complaint;
- b) information;
- c) initial appearance;
- d) Grand Jury/preliminary hearing;
- e) bail, bond;
- f) arraignment;
- g) pre-trial court hearing (omnibus hearing);
- h) case preparation (Officer-Prosecutor relationship);
- i) discovery;
- j) plea agreement (bargaining);
- k) adult diversion;
- l) juvenile transfer;
- m) trial;
- n) sentencing;
- o) pre-sentencing report/hearing;
- p) appeals;
- q) venue; and
- r) jurisdiction

2.3 Identify the jurisdiction and primary responsibility of each of the following courts in the Arizona Court System:

- a) Municipal;
- b) Justice;
- c) Superior;
- d) Court of Appeals; and
- e) Supreme Court.

2.4 Identify the jurisdiction and primary responsibility of the following courts that comprise the Federal Court System:

- a) District Courts;
- b) Court of Appeals; and
- c) Supreme Court.

3. METHODS OF INSTRUCTION

- 3.1 Classroom lecture
- 3.2 Student discussion
- 3.3 Audio-visual aides
- 3.4 Outside assigned readings
- 3.5 Research by the student

4. LEARNING ACTIVITIES

- 4.1 Specific reading assignments
- 4.2 Classroom discussion
- 4.3 Lecture material presented by the instructor
- 4.4 Tests
- 4.5 Conduct assigned research projects

5. EVALUATIONS

- 5.1 Grade will be earned by an assortment of learning activities, exams, assignments, and participation.
- 5.2 Please see the class schedule and assignment sheet for more information.

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic

record. An NS grade may result in a student losing their federal financial aid.

For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):

- Submitting an academic assignment
- Taking an exam, an interactive tutorial or computer-assisted instruction
- Attending a study group that is assigned by the school
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course