## **POLICY MANUAL**

	ARIZONA WESTERN COLLEGE COLLEGE		POLICY 360	
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ARIZONA WESTERN COLLEGE			Last Revision Date:	12-01-2020; 10-08-2012 03-10-1992
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<b>Section:</b> Business		Subject:	Travel	

The President of the College or designated representative is responsible for the establishment of regulations and procedures for all College travel expenses, advances, and reimbursements.

The President of the College or designated representative is responsible for authorizing employee travel, travel expenses, and reimbursement in accordance with the approved AWC Travel Manual.