Notes about using the NexCopy software:

- General-Use Instructions were included in the software download from the NexCopy website. The PDF is titled "Copy_Secure_Wizard_Manual".
- The detailed steps on how to CREATE and SECURE contents on the drives start on Page 7 of the instructions.
- When the device is first plugged into the computer, it will show up as "USB Drive" in File Explorer. (*Make note of the drive letter that is assigned to this device.*)
- For Step #3 of the instructions, be sure to ONLY select the drive letter assigned to the NexCopy drive that has been inserted into the computer!
- While the entire drive gets encrypted and can be password protected (optional) when loading content onto the device, only certain file types get the full benefits of USB Protection advertised by the NexCopy software!

The full list of supported file types can be found here: <u>https://www.nexcopy.com/usb-copy-protection/</u>

- File types not on the list are not copy protected once the drive is "unlocked." This means that those files can be copied, saved or printed.
- The entire contents of the USB drive can be configured to expire on a specified date/time. Only supported file types can be set to expire individually. (*Note: the "true" expiration date is exactly 24 hours after your selected date/time.*
- Since not all file types are copy protected, it is highly recommended to utilize a strong password when securing the USB drive. The password should be sent via a separate channel to the intended USB drive recipient.
- You cannot edit content on a USB drive once the secure process has been completed. It is advisable to "Save your project" before exiting the software, so that it can replicated in the future, if needed. After resetting the USB drive, use the "Load" option to re-use a saved project.
- A secured USB drive can be viewed multiple times on different machines.
- To open multiple files at the same time, you need to navigate back to the main Viewer window and click File → Open. Then you will get another dialog box to select the new file to open from the secure USB drive. This action needs to be repeated to open each file individually.
- If you want to view additional files on the USB drive, but the Viewer window closes after opening a specific file, simply navigate back to the USB drive in your File Explorer window and launch the Viewer program. (*Note: You will be prompted to enter the password again.*)