

Student steps on how to schedule an appointment

- a. Select an option from the drop-down menu below in **Choose a Group**.



Exam Registration

Welcome to the **Arizona Western College Testing Center**. You **MUST** schedule your exams **at least 24 hours in advance**.

1 **Choose a group** (required)

Academic Testing - Fall 2023

Select an option

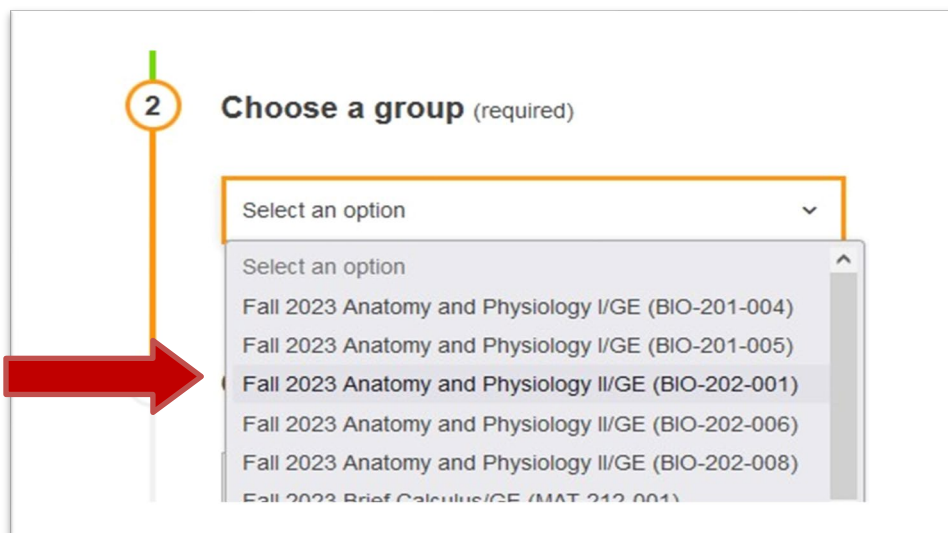
Academic Testing - Fall 2023

Accuplacer

CLEP

HESI

- b. Continue to choose the correct option from any remaining **Choose a Group** drop down menu. This process narrows down your test selections.



2 **Choose a group** (required)

Select an option

Select an option

Fall 2023 Anatomy and Physiology I/GE (BIO-201-004)

Fall 2023 Anatomy and Physiology I/GE (BIO-201-005)

Fall 2023 Anatomy and Physiology II/GE (BIO-202-001)

Fall 2023 Anatomy and Physiology II/GE (BIO-202-006)

Fall 2023 Anatomy and Physiology II/GE (BIO-202-008)

Fall 2023 Brief Calculus/GE (MAT 212-001)

c. Select your exam from **Choose an Exam(required)**

3 **Choose an exam** (required)

Choose an exam

Choose an exam

4 **Choose a Date** (required)

d. Click the **Calendar Icon**

4 **Choose a Date** (required)

Example: Monday, December 18, 2023

Select a date

5

< December 2023 >

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

e. Select **Choose a Date** to make your selection for your exam

4 Choose a Date (required)

Example: Monday, December 18, 2023

December 2023

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Select a date

5

f. Select an option under **Choose a Time** to take your exam

5 Choose a Time (required)

Select an option

Select an option

9:30 AM

10:00 AM

10:30 AM

11:00 AM

11:30 AM

12:00 PM

12:30 PM

6

- g. Go to **Who is taking this exam** click into each field and add in the personal information for the person who will be taking the exam.

6 Who is taking this exam?

Will you be taking this exam or are you registering for someone else? Please enter the test taker's information.

First Name (required)

Last Name (required)

Email (required)

This field is required, This field must be a valid email

AWC Student ID# (required)

Date of Birth (required)

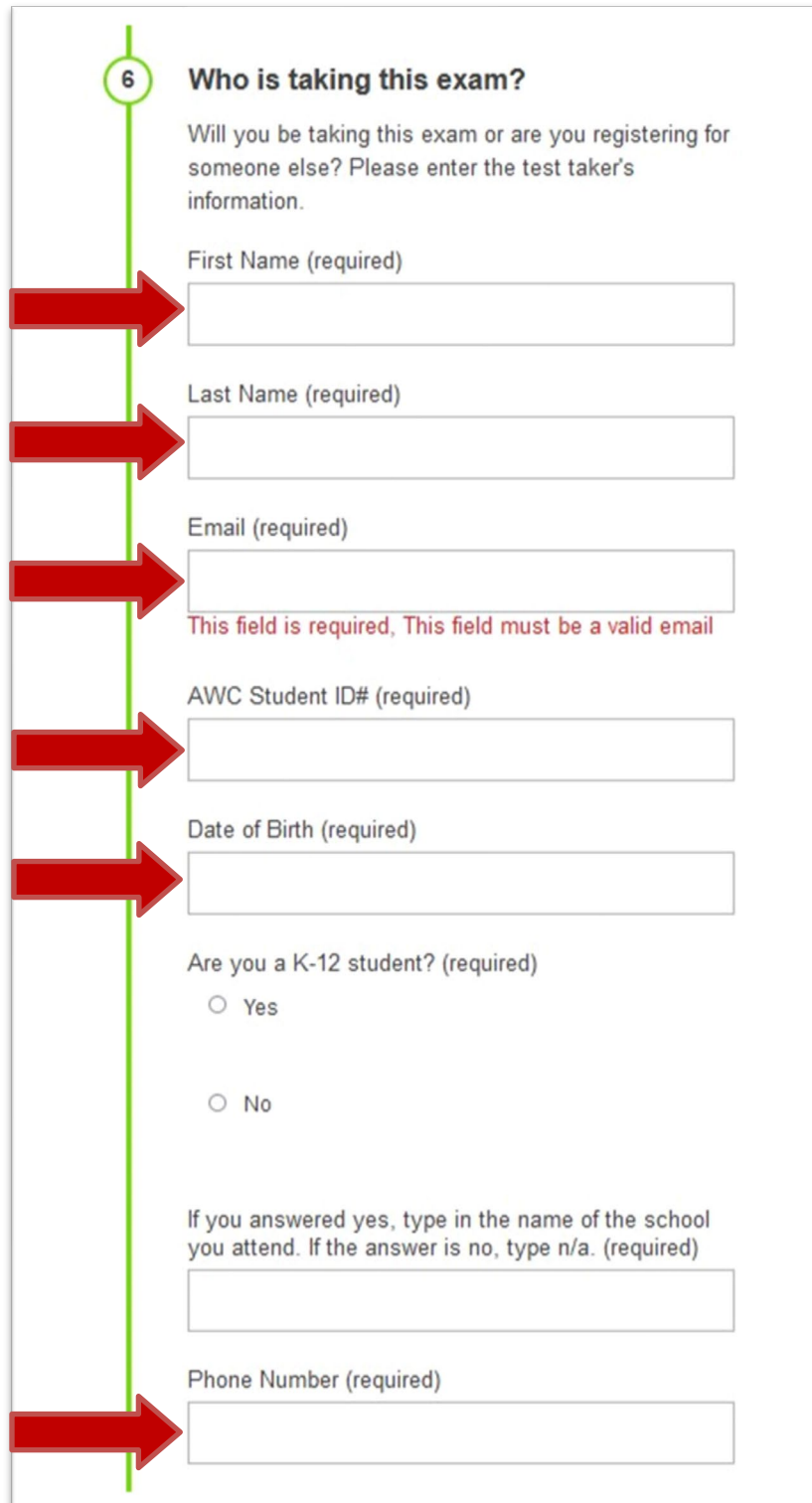
Are you a K-12 student? (required)

Yes

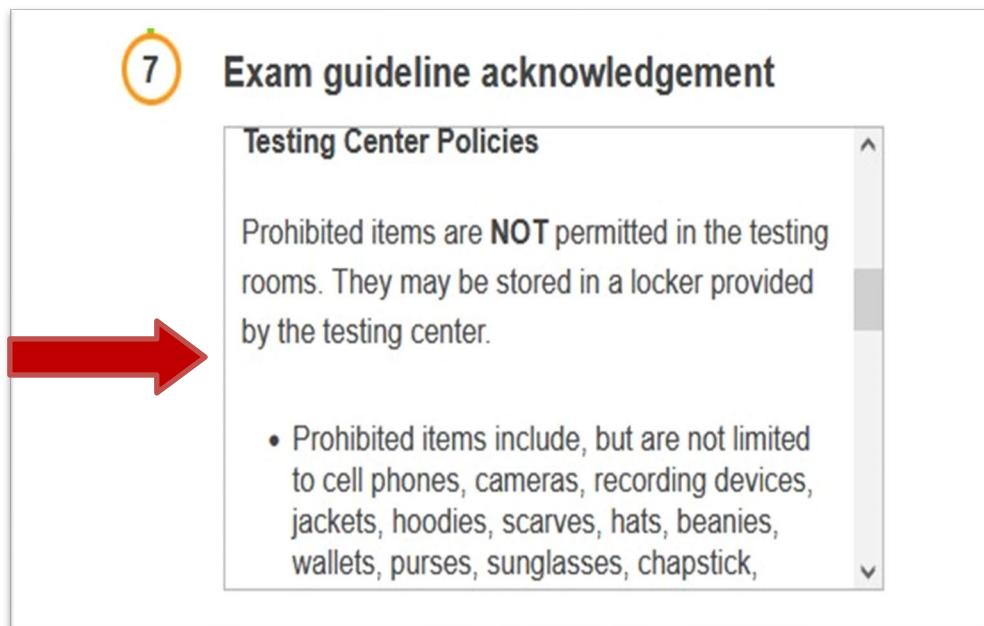
No

If you answered yes, type in the name of the school you attend. If the answer is no, type n/a. (required)

Phone Number (required)



h. Read the **Exam Guideline Acknowledgement** in the scroll box.



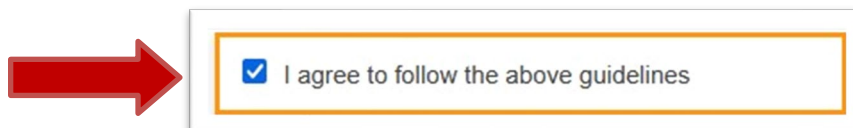
7 **Exam guideline acknowledgement**

Testing Center Policies

Prohibited items are **NOT** permitted in the testing rooms. They may be stored in a locker provided by the testing center.

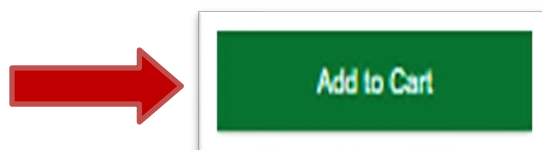
- Prohibited items include, but are not limited to cell phones, cameras, recording devices, jackets, hoodies, scarves, hats, beanies, wallets, purses, sunglasses, chapstick,

i. Click the **check box** to acknowledge and follow the guidelines.



I agree to follow the above guidelines

j. Click the **Add to Cart**.



Add to Cart

k. Click Complete Registration.

Added to cart. Please note, your registration is not complete until you click the button below.

Your Cart

Reading Tuesday, December 19, 2023 1:00 PM	\$0.00	✕
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Apply promo/voucher code

Total exam fees **\$0.00**


[+ Add Another Exam](#)

My History

[View complete history](#)

More Information

- [How to Schedule](#)
- [How to Reschedule](#)
- [How to Cancel](#)
- [Trouble Scheduling?](#)



- I. Your **Confirmation Email** will appear on the screen. You may print a copy for your records.

your registration is complete!

Re:
Tuesday, December 19, 2023 1:00 PM

Group: Accuplacer > First Time Taking Accuplacer > Reading
Location: 3C Building, 2nd floor Testing Services
Exam Number: 19326586

Day of Testing

1. Arrive 10 minutes early.
2. Bring a current photo ID that is not expired such as a driver's license.
3. If you are sick please contact us at by calling 928-344-7641 or send an email to testing@azwestern.edu

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- Prohibited items include, but are not limited to cell phones, cameras, recording devices, jackets, hoodies, scarves, hats, beanies, wallets, purses, sunglasses, chapstick, bracelets, watches/fitness trackers, mechanical pencils, pens, erasers, keys.
- All personal items in pockets and/or on wrists must be removed.
- Food, beverages or chewing gum.
- Calculators, notes, or paper of any kind, books (unless authorized by the instructor).
- **ALL** electronic devices should be placed in a locker and turned completely off during testing.

ALL violations against the testing policy will be reported.

- Talking to other examinees while testing is **NOT** permitted.
- Navigation outside your testing website is **NOT** permitted.
- **ALL** exams are continuously monitored by video and audio recording, physical walk-throughs and through the observation window.
- **ALL** exams must be stopped 5 minutes before the testing center closes.
- **ALL** paper tests, scratch paper, and notes must be turned into the proctor after the completion of your exam.

Contact Info:

AWC Testing Services - Yuma Campus
2020 S. Ave 8E
Yuma, AZ 85365
E: testing@azwestern.edu
P: 928-344-7641