



## Faculty Senate Minutes for September 11, 2023

Members present: Eric Lee (President), Kris Duke (Vice President), Monica Ketchum-Cardenas (DGB Representative), Lee Altman, Daniela Ayala, Brian Beeles, Bill Blomquist, David Burris, Trisha Campbell, Lorayne Chandler, Jules Floss, Aman Ghebremicael, Aaron Koopmann, Francis Martinez, Luis Martinez, Clayton Nichols, Jayme Post, Rosa Rubio, Yurinia Yeomans, Umaru Zubairu

Members absent: None

A. Review of the minutes.

- I. First meeting of 2023-2024; no review needed.

B. Updates on Old Business:

I. Policies & Procedures Committee

- i. Re-established through shared governance last semester
- ii. First meeting with Dr. Corr on the 13th to establish goals for the committee and for the semester

II. Pilot Program

- i. This program will be an “as needed” basis as determined by administration moving forward

III. Faculty Handbook Revisions

- i. Should have been sent out to all faculty emails
- ii. Minor revisions in wording but nothing alarming in the changes

C. New business:

I. Guest Speaker: Dr. Kathleen Iudicello (VPLS)

i. Goals

- I. To improve the scheduling process
- II. Received peer-review HLC report and working to correct minor errors
- III. Re-establish faculty developer position on campus so faculty can lead faculty
- IV. Would like to establish a new faculty orientation for a full semester where new faculty would get 3 hours of reassigned time during their first semester for orientating to the college. More

information to come as Senate Leadership works with VP's and Dr. Corr.

V. Hosting year-long workshops for faculty based on needs/wants in terms of development

VI. Establish dual enrollment efforts so students at all local high schools can have a chance to work toward the AGECE. This is a long term, multi-year goal.

ii. Dr. Iudicello has an open-door policy and is open to receiving any/all feedback faculty would like to share with her

## II. Decision Making Grid

i. There is a document charting out which voices have “input” or “recommendations” or are the “decision” or “final approval” makers throughout the college

I. [https://awcitss.sharepoint.com/sites/Workplace/Shared%20Documents/College%20Governance%20Council%20\(CGC\)/Governance%20Assessment%20Committee/Decision%20Making%20Grid%20\(August%202023\).pdf](https://awcitss.sharepoint.com/sites/Workplace/Shared%20Documents/College%20Governance%20Council%20(CGC)/Governance%20Assessment%20Committee/Decision%20Making%20Grid%20(August%202023).pdf)

ii. It is recommended that everyone look at the grid and provide input

iii. We really need to pay attention to curriculum areas and ensure faculty have a voice in those decisions

iv. Some things are missing, like input on AD hires even though the Faculty Constitution states senate leadership should have a voice in those decisions

v. **Senators are tasked** with forwarding this document to their divisions and dedicating some time at the next division meeting to gather feedback; provide the feedback as one document to Eric afterward

vi. Any additional comments/questions/concerns, please forward to Eric

## III. Wait List

i. Students regularly ask for a wait list or to be overcapped into a course

ii. One issue in the past was that each student in line had 24 hours to respond to an open seat before the next student in line could be offered the seat

iii. In a perfect world, students would use the planning feature, but we do need something in the meantime

iv. We could benefit from developing the schedule further out to allow students to plan further out

v. There is a way in self-service to determine how many students have used the planning tool; please reach out to Marco Diaz for further instructions on how to access this information

vi. Any additional comments/questions/concerns, please forward to Eric

## IV. Faculty Growth Facilitator/New Faculty Orientation

i. New faculty would be given 3 credits of course reassignment to take a semester long orientation including an orientation to teaching at the college, familiarize them with different policies & procedures, pedagogy, FTSE, establish a mentor/mentee relationship, etc.

ii. The goal is to start this in Fall 2024

iii. Faculty input will be sought when more concrete details are available

iv. (Note: this is separate from New Employee orientation)

V. Committee/Council Updates

We ran long with our guest, so devoted remaining time to good of the order.

D. Good of the Order

- I. Unfinished business by Senate: now that we have VPLS, we had discussed faculty evaluations of ADs and Deans; asks Eric to put this topic on their radar
- II. As DGB rep they do want her to present at the meeting, so if there is anything you think needs to be celebrated in front of DGB please send those her way; there is a meeting next week so it would be great to share highlights with the DGB
- III. Three of the biggest issues affecting part-timers: ERISA limits the amount of time they can work; ACA 30 rule limits the amount of time they can work in a week; ARS 20/20 limits the amount of weeks they can work in a year. Please consider these laws when making decisions that may affect part-time faculty.
- IV. If we can get schedules up to students, it will help; advisors can use that support; glad that the discussion of wait lists is being brought back up; would like to see that we push again to ratify the Faculty Constitution, as the entrepreneurial college should have more representation in the Senate
- V. EDU 250 - Was recently enrolled for the upcoming course and had a chance to look at the course design. There is concern that it is an online course where the overall grade is almost entirely "discussion posts" and one small project; [REDACTED]
- VI. Important that ADs are evaluated by their faculty and is in favor of bringing this forward again this semester
- VII. More concern expressed over the current EDU 250 design.

E. Adjournment.