2023-2024 CATALOG ADDENDUM

The contents of this addendum supercede the content specified in the 2023-2024 catalog where noted. Contents of the 2023-2024 catalog not revised in this addendum remain in effect. The unrevised content of the 2023-2024 catalog and the revised content of this addendum are valid for the 2023-2024 academic year.

Page numbers are those of the 2023-2024 Catalog.

Revised 4/24/23

p. 221, Removed MCB 200 CPC Medical Coding and Billing Training and Health Law

p. 221, Removed MCB 230 CPC Certification Exam Prep & Professional Practice

p. 221, New course- MCB 240 Medical Coding and Billing Training & CPC Certification Prep/Professional Practice

p. 114, Medical Coding and Billing Certificate- removed MCB 200 and MCB 230; replaced with MCB 240; total credits reduced to 23

Revised 5/1/23

p. 190 ECE 101 Providing a Healthy Environment for Children in an Early Childhood Program, changed lab to experience

p. 190 ECE 103 Ensuring a Safe Envormaonnent for Children in an Early Childhood Program, changed lab to experience

p. 190 ECE 104 Planned Arrangement and Schedules, changed lab to experience

p. 190 ECE 105 Techniques for Observing Children, changed lab to experience

p. 190 ECE 106 Building Relationships with Parents, changed lab to experience

p. 190 ECE 107 The Child's Total Learning Environment, changed lab to experience

p. 190 ECE 108 Guidance Principles, changed lab to experience

p. 190 ECE 109 Enhancing Family Involvement, changed lab to experience

p. 190 ECE 111 Nutrition, changed lab to experience, changed lab to experience

p. 191 ECE 114 Understanding How Children Learn, changed lab to experience, changed lab to experience

p. 191 ECE 117 Multicultural and Anti-bias Curriculum, changed lab to experience

p. 191 ECE 121 Science and Discovery, changed lab to experience

p. 191 ECE 123 Literature for Preschool Children, changed lab to experience

p. 191 ECE 124 Creative Media, changed lab to experience

p. 191 CE 125 Dramatic Play, changed lab to experience

p. 191 ECE 126 Blocks, changed lab to experience

p. 191 ECE 128 Music and Creative Movement, changed lab to experience

p. 191 ECE 129 Emerging Literacy, changed lab to experience

p. 191 ECE 130 Cognitive Development, changed lab to experience

p. 192 ECE 133 Developing Observation Skills: Infant/Toddler Program, changed lab to experience

p. 192 ECE 134 Language Development of Infancts and Toddlers, changed lab to experience

p. 192 ECE 135 Guidance and Discipline of Infants and Toddlers, changed lab to experience

p. 192 ECE 136 Physical Development in Infancy, changed lab to experience

p. 192 ECE 137 Enhancing Social Competence of Infants and Toddlers, changed lab to experiences

p. 192 ECE 138 Encouraging Turst and Autonomy in Infants and Toddlers, changed lab to experience

p. 192 ECE 139 Organization of Space, Materials, and Equipment for Infants and Toddlers, changed lab to experience

p. 192 ECE 142 Recordkeeping Skills for Daily Infant/Toddler Care Programs, changed lab to experience

p. 192 ECE 143 Professional Portfolio, changed lab to experience

p. 192 ECE 145 CDA Student Teaching-Vocational, changed lab to experience

p. 193 ECE 152 Ages and Stages: Toddlerhood, changed lab to experience

p. 193 ECE 153 Ages and Stages: The Preschool Years, changed lab to experience

Revised 5/11/23

p. 100 Professional IT Support Certificate- removed PIT 105, credits reduced to 12

p. 137 Drone Operations and Imaging, total credits 3, DRN 101 and DRN 102 are 1.5 credits each

p. 90 New Certificate

Digital Marketing & E-Commerce

Certificate

Major Code: CERT.DME

Contact: Career and Technical Education (928) 317-7674

Program Purpose: The purpose of this certificate is to prepare students with a basic knowledge and understanding of digital marketing and e-commerce and how to attract and engage customers through digital marketing channels like search and email, measure marketing performance through analytics and present insights, build e-commerce stores, analyze online performance, and grow customer loyalty.

Program Description: Students will get the knowledge and skills needed to create, attract, and engage customers through multiple digital channels. They will be able to analyze performance and grow their base.

A. Required major courses:. 9

    DME-101 Digital Marketing & E-Commerce. 9

Total credits required for degree: 9

p. 91 New Certificate

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p. 99 New Certificate

IT Automation with Python

Certificate

Major Code: CERT.ITAP

Contact: Career and Technical Education (928) 317-7674

Program Purpose: With this certificate you will begin the process of programming code for operating systems and applications to replace repeatable processes and reduce manual intervention using Python Programming.

Program Description: Students will develop the knowledge and skills to automate common system administration tasks. They will also learn to use GIT and GITHUB as well as using configuration management tools.

A. Required major courses:. 9

    PIT-109 IT Automation with Python 9

Total credits required for degree:. 9

Project Management

Certificate

Major Code: CERT.PMT

Contact: Career and Technical Education (928) 317-7674

Program Purpose: This certificate is designed to prepare learners to enter the field of project management. Students will gain in-demand skills and engage in simulated real-world project management scenarios while building a foundation of knowledge, preparing them for an entry-level position in Project Management.

Program Description: An introduction to the field of project management in functional areas such as foundational project management, terminology, project initiation, defining and creating measurable project goals and deliverables, project evaluation, team development, effective communication, engaging in practices aligned with Agile project management, and in real-world scenario projects and activities, while building a foundation of knowledge, preparing them for an entry-level position in Project Management.

A. Required major courses:. 9

    PMT-101 Project Management 9

Total credits required for degree:. 9

p. 102 New Certificate

UX Design

Certificate

Major Code: CERT.UXD

Contact: Career and Technical Education (928) 317-7674

Program Purpose: UX designers combine market research, product development, strategy, and design to create seamless user experiences for products, services, and processes. They build a bridge to the customer, helping the company to better understand—and fulfill—their needs and expectations.

Program Description: User experience (UX) designers focus on the interaction that users have with products, like websites, apps, and physical objects. They make those everyday interactions useful, enjoyable, and accessible.

A. Required major courses:. 9

    PIT-111 Project Management 9

Total credits required for degree:. 9

Revised 5/17/23

p. 13 Advanced Placement exam additions:

Drawing	4 or 5	ART 111
Research	3, 4, or 5	Elective (3)
Seminar	3, 4, or 5	Elective (3)
US Government & Politics	4 or 5	POS 110
World History	4 or 5	HIS 111

p. 13 Advancement Placement exam revsisions:

Chemistry	5	CHM 151 & CHM 152

p. 14 CLEP exam additions:

Biology	50	BIO Dept Elective (3)

Financial Accounting	50	Elective (3)
Financial Accounting	60	Elective (3)
Natural Sciences	53	Elective (3)
Natural Sciences	56	Elective (6)

Revised 5/18/23

p. 186 CUL 141 Basic Culinary Arts 1: removed food handler card prerequisite

p. 186 CUL 143 ServSafe Prep and Exam: removed food handler card prerequisite

p. 186 CUL 144 Menu Planning: removed food handler card prerequisite

p. 187 CUL 146 Saucier and Meat Fabrication: removed food handler card prerequisite

p. 187 CUL 147 Baking 1: removed food handler card prerequisite

p. 187 CUL 149 Garde Manger 1: removed food handler card prerequisite

p. 187 CUL 253 Food and Beverage Management: removed food handler card prerequisite

p. 189 New Dance (DNC) courses:

DNC 125 Dance History

DNC 160 Modern Dance I

DNC 161 Modern Dance II

DNC 170 Dance Experiences for Children

DNC 180 Improvisation I

DNC 225 Dance History II

DNC 240 Dance Production

DNC 260 Composition I

DNC 261 Composition II

DNC 270 Dance Pedagogy

DNC 280 Improvisation II

DNC 290 Dance Health and Wellness

Revised 7/17/23

p. 8

Military TA Return of Funds Policy

Policy: In accordance with Change 4, DoDI 1322.25 (April 02, 2021) (Appendix to Enclosure 3, 4. f. (2) (d) (page 42)), "All institutions will have an institutional policy that returns any unearned TA funds on a proportional basis through at least the 60 percent portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending."

16 Week Tuition Assistance Return of Funds Schedule

Week 1   Zero % Complete   100% Return/No Billing

Week 2/3 15%   85% Return/Bill

Week 4   25%   75% Return/Bill

Week 5/6 30%   70% Return/ Bill

Week 7   40%   60% Return/Bill

Week 8   50%   50% Return/Bill

Week 9   60%   40% Return/Bill

No Return of fees beyond Week 9

8 Week Tuition Assistance Return of Funds Schedule

Week 1   Zero % Complete   100% Return/No Billing

Week 2   25%   75% Return/Bill

Week 3   37.5%   62.5% Retrun/Bill

Week 4   50%   50%

Week 5   60%   40%

No Return of Fees beyond Week 5

12 Week Tuition Assistance Return of Funds Schedule

Week 1   Zero % Complete   100% Return/No Billing

Week 2   10%   90% Return/Bill

Week 3   20%   80% Return/Bill

Week 4   30%   70% Return/Bill

Week 5   40%   60% Return/ Bill

Week 6   50%   50% Return/Bill

Week 7   60%   40% Return/Bill

No Return of Fees beyond Week 7

All courses 4 Weeks or less will not be eligible for a return of fees.

Revised 8/1/23

p. 14

College Spanish with Writing Level 1 & 2**60		SPA 101 & SPA 102 & SPA 201 & SPA 202
College Spanish with Writing Level 1 & 2**66		SPA 101 & SPA 102 & SPA 201 & SPA 202
Information Systems	50	Elective (3)

Revised 8/15/23

p. 90, new certificate

Fashion Retail Management with Emphasis on Merchandising and Buying

Certificate

Major Code: CERT.FRM

Contact: Career and Technical Education (928) 344-7567

Program Purpose: This program will help prepare the students to meet industry demands for trend spotting, and design knowledge.

Program Description: Fundamentals in fashion merchandising, buying and planning based on forecasting.

Recommended program prerequisite:

    FMAT 142 College Mathematics with Applications 3

A. Required major courses: 31

    FSH 100 Fashion History 2

    FSH 101 Universal Fashion Culture 2

    FSH 105 Fashion Pop Culture 2

    MKF 100 Fashion Marketing and Digital Technology 3

    MKF 101 Fashion Business Principles 3

    MKF 102 Fashion Forcasting 2

MKF 108 Retail Buying and Planning 3

MKF 109 Visual Design and Merchandising 2

MKF 110 Global Marketing 3

MKF 112 Global Merchandising 3

MGT 135 Management Fundamentals 3

MGT 250 Personnel Supervision 3

Total credits required for certificate:. 31

Exercise, Wellness and Nutrition

Associate in Arts (A.A.) degree

Pathway: AA/GR

Major Code: AA.EXWN

Contact: Math, Engineering, Science, and Wellness & Physical Education (928) 344-7685

Program Purpose: Graduates will demonstrate basic knowledge in exercise science, Health and nutrition that will prepare them for employment in the wellness industry or for transfer to the universities. Students will learn critical thinking skills in AWC's General Education focus areas.

Program Description: Designed to prepare individuals for employment in the fitness and health industry and/or prepare the individual interested in continuing their education leading to careers in exercise science, health and wellness and nutrition.

A. Required major courses: 19

EXW 100 Health and Wellness 3

EXW 101 Concepts of Kinesiology and
        Physical Education 2

EXW 212 Exercise Science. 3

MAT 270 Applied Statistics 4

BIO 181 General Biology 4

NTR 201 Nutrition *. 3

B. Department Electives: 9

Select 9 credits from one of the following emphases:

Fitness and Exercise

EXW 150 Nutrition for Exercise & Sports 2

EXW 210 Essentials of Personal Fitness Training. 16

EXW 225 Exercise Physiology 3

EXW 265 Exercise For Special Populations. 3

EXW 275 Fitness Professional Practicum 4

Health and Fitness

PEM 202 Sports Injury Management 3

PEM 208 Sports Injury Treatment 3

PEM 210 Athletic Training Practicum 3

EXW 150 Nutrition for Exercise & Sports 2

EXW 265 Exercise For Special Populations. 3

NTR 205 Nutrition Through the Life Cycle 3

NTR 210 Nutrition & Disease 3

C. Arizona General Education Curriculum-Arts (AGEC-A): . 36

Freshman Composition (ENG 101 or 107 and
ENG 102 or 108) 6

Mathematics (MAT 150 College Algebra
with Applications or approved higher level math). 4

Arts and Humanities (PHI 105 Introduction to Ethics recommended. Select at least one course from the Arts list and one course from the
Humanities list.) 6

Social and Behavioral Sciences (PSY 101
Introduction to Psychology and FAS 238/
PSY 238 Human Development) 6

Physical and Biological Sciences (BIO 201
Anatomy and Physiology I and
BIO 202 Anatomy and Physiology II) 8

Additional Courses (See the AGEC-A Additional Courses list for possible selections) 6

D. General electives (Recommended for U of A): 0

CHM 151 General Chemistry I 4
CHM 152 General Chemistry II. 4

Total credits required for degree: 64

*Course Prerequisite:
NTR 201 prerequisite: High school chemistry or
BIO 100 or CHM 130

Revised 9/11/23

p. 160, Basic Plumbing Certificate: removed TEC 100, total credits reduced to 14.

p. 160, Plumbing Associate of Applied Science: removed TEC 100, total credits reduced to 60.

p. 161, Plumbing (STEM Emphasis) Associate of Applied Science: removed TEC 100, total credits reduced to 70.

p. 161, Plumbing Technology Certificate: removed TEC 100, total credits reduced to 20.

Revised 10/16/23

p. XII, Family Studies to Family Sciences

p. 69, Associate in General Studies, Fine Arts concentration changed to Visual and Performing Arts

p. 82, Family Studies program title changed to Family Sciences

p. 83, family studies in program purpose changed to family sciences

p. 166, FAS Family Studies changed to Family Sciences

p. 264, Ttitle for Aryca Arizaga Marron changed to Professor of Family Sciences/ Psychology

p. 264, Ttitle for William Blomquist changed to Professor of Visual and Performing Arts

p. 265, Ttitle for Julie Floss changed to Professor of Visual and Performing Arts

p. 267, Ttitle for Brad Pease changed to Professor of Computer Graphics and Visual and Performing Arts

p. 268, Ttitle for Rebecca Shelby changed to Professor of Visual and Performing Arts

p. 26, Ttitle for Dubia Zaragoza changed to Professor of Family Sciences

p. 278, Family Studies (A.A.) changed to Family Sciences (A.A.)

p. 212, Revised GME 120 course description, first senetence, to: Introduction to programming skills focused the core concepts of object-oriented programming and design using C#.

Revised 12/18/23

p. 43, Writing Intensive requirement revision: One writing intensive course, beyond the ENG 101/102 Composition sequence, is required; applies retroactively for fall 2023 graduates.

Revised 3/26/24

p. 195, New course, ECT 120 Electronics and Test Technology I

p. 195, New course, ECT 120 Electronics and Test Technology II

p. 207, New course, FLR 101 Flooring Installation Technician- Tile