

Implementation Workshop

Feedback

May 1, 2019

Responses in italics

How Can Admin / Trichairs Support You?

1. Attend at least one meeting quarterly (Lori's note: probably of an Implementation Team or subcommittee)
 - a. *If you send meeting invites to tri-chairs we will work to get someone from Admin or Trichair to your meeting (Prosperity has been doing this)*
2. Keep all members updated on info, website, special dates, re-send emails
3. Send email & outlook invites separately
4. Look at other models / modes of communication (not just all email - in person, phone calls)
5. Assistance in web uploads & information
 - a. *[Damien Bates](#), [Brandon Smith](#), [Ashley Macawile](#) here to assist with web uploads*
6. Provide training to promote buy-in - make it accessible to all - i.e. Zoom recording of President
7. More active communication (newsletters, campus email, Twitter)
 - a. *We have a monthly newsletter that is emailed across the district and posted online - need feedback to make it beefier, need content from your team*
8. Consulting time w/ Tri-chairs
 - a. *We're ready and waiting.*
9. Infomercial to encourage more participation / buy in (GOAL)
 - a. *Will work to recruit with new hires, at Taste of Future, at Horizon, in emails*
10. Respond to our three questions – goals.
 - a. *Sent to larger group, will address with cabinet, will help questions get to appropriate depts. or colleagues*
11. How do we know when funding is assigned? Budget deadlines?
 - a. *Funding is assigned during budgeting process - \$50,000 in FY19, \$50,000 proposed FY20. Additional funds for OER stipends (thru Dr. Joann Chang).*
 - b. *Currently no budget deadlines to request these one-time dollars. Forms emailed and on website here ([Project request](#)) and here ([Travel request](#)).*
 - c. *Sustained funding requests (like staffing) need to be worked into the budget process. OER and Centralized Scheduling worked on proposals and job descriptions, and presented at Cabinet, and then posted job descriptions.*
12. Survey (anonymous) for entire campus to see involvement
13. Test pens before activity (perfect!)
 - a. *Total fail. Dang pen.*
14. More transparency around dev ed vs. gen ed - Emails, subfocus - break it down for relevancy, Gen Ed courses vs. Dev ed
 - a. *In reference to the Dev Ed/ Accessibility objective, that group has re-worded the objective to say: Develop partnership with high school district to articulate student learning outcomes and increase student eligibility, enrollment, retention and success in college-level coursework.*

List your top 3 goals & what timeframe you anticipate completion

1. PA Association formed - Aug 2019
2. Shared Gov model solidified - Oct 2019
3. Appropriate Data tools - last year
4. IT Audit remediation - fall 2020
5. OER - 2020
6. Set up a process for adjunct faculty to acquire and use OER resources for their courses
7. Adjunct Faculty OER coordinator
8. Delineate between dual enrollment and dev ed at HS level
9. Make a plan for summer
10. New membership drive during startup for SP committees & goals
11. Increase representation in Strategic committees
12. Identify positions / budget needs by end of calendar year 2019
13. Don't lose momentum before 2020
14. Updating on progress in a quarterly basis
15. Promote and encourage participation in Strategic Planning groups prior to Fall start (Aug 2019)