

Insurance Requirements for Arizona Western College

The certificate of insurance needs to **endorse** Arizona Western College as **additional insured** **and include the formal endorsements with Waivers of Subrogation for each policy listed**. The policy of insurance shall be written as primary and be non-contributing to any coverage of Arizona Western College.

The certificate must include at a minimum a policy of Commercial General Liability for a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate. In addition, if Professional services are rendered please include Professional Liability for a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate, if applicable.

In the event an entity is working directly one on one with students and/or minors, have physical contact or have the ability to be alone with the students and/or minors then **Sexual Abuse, Misconduct and Molestation coverage is required as an endorsement or additional line of coverage for a minimum limit of \$1,000,000 or equal to the general liability coverage if higher**.

If vehicles or mobile equipment are part of the activity or to be parked on campus (not in designated parking lots), then then a minimum of \$1,000,000 combined single limit for automobile Liability is required.

In addition, if you have employees working on site, we require statutory workers' compensation coverage for Arizona for covered employees.

Please list the scope of work in the description box. Additional insurance might be required based on the scope of work.

Please list as certificate holder; Arizona Western College
Attn: Sharon Register
PO Box 929
Yuma AZ 85366

Any questions regarding the insurance please contact:

Sharon Register, AINS, ARM
Director of Risk Management and Special Projects
928 314-9474

You can email the certificate of insurance to

Sharon.register@azwestern.edu or risk.management@azwestern.edu